

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI GENERAL MDSE.	PO. No.	NF 2012-0469
Address:	Rizal St. Legazpi City	Date	December 16, 2020
		Mode of Procurement:	Shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<i>DSWD FO V, Buraguis Legazpi City</i>	Payment Term:	Charge
Date of Delivery:	<i>five (5) working days upon receipt of Purchase Order</i>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
PURCHASE OF SUPPLIES OF NHTU					
1	pcs	sign pen, blue liquid/ mgel ink, 0.5 mm needle top	99	20.00	1,980.00
5	ream	paper, multicopy, 80 gsm, size: 216 mm*330mm (legal)	50	220.00	11,000.00

Total Amount in Words:	TWELVE THOUSAND NINE HUNDRED EIGHTY PESOS ONLY***	12,980.00
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NF 2011-0462 23 11 2020

Conforme:

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional Director

LEGAZPI GENERAL MDSE.

Signature over Printed Name of Supplier

Date

Funds Available:

LLOYD DRAZEN B. BAS
Accountant III

ORS No.:

20-12-04580

Amount:

12,980