

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>SL RUIZ FURNITURE</b>	PO. No.	NF 2012-0480
Address:	Peñaranda St., Legazpi City	Date	December 17, 2020
		Mode of Procurement:	Shopping

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DSWD FO V, Buraguis Legazpi City</u>	Payment Term:	Charge
Date of Delivery:	<u>30 days upon receipt of Purchase Order</u>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
1	Unit	<b>SUPPLY AND DELIVERY OF STEEL FILING CABINET FOR USE AT ORD</b>  <b>Steel Filing Cabinet - FC-D4 Gray</b> 4 drawers, Full extension drawers with centralized locking mechanism Size 52" ' Height x 36" Width x 18" Depth, Color: Beige or White, smooth finish, Fit for Legal, A4 and Letter size folders <b>Specifications:</b> -All steel fabricated with cold-rolled B.I Steel -Made from heavy duty gauge #20 (0.09mm) blanch iron sheet -Top compartment is a safe/vault with an outer door (swing down type  controlled by a drawer lock, fire resistant, provided with combination resettable lock; lower drawer is equipped with a sliding type file divider -Steel rolled bearings gliding smoothly on a detachable steel railing -Aluminum card holder, built-in handle -With centralized locking mechanism, complete with lock duplicate key -Standard size -Fit for Legal, A4 and Letter size folders	5	8,995.00	44,975.00

Total Amount in Words:	FORTY FOUR THOUSAND NINE HUNDRED SEVENTY FIVE PESOS ONLY***	<b>44,975.00</b>
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NF 2012-0519      12 07 2020

Conforme:

**SL RUIZ FURNITURE**  
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 Signature over Printed Name of Supplier  
  
 Date

Very truly yours,  
**ARNEL B. GARCIA, CESO II**  
 Regional Director

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.: <u>20-12-07181</u> Amount: <u>₱ 44,975</u>
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