

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

## PURCHASE ORDER

Supplier:	<b>LEGAZPI GENERAL MERCHANDISE</b>	PO. No.	NF 2012-0488
Address:	Rizal St. Legazpi City	Date	December 18, 2020
		Mode of Procurement:	SHOPPING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<i>DSWD FO V, Buraguis Legazpi City</i>	Payment Term:	Charge
Date of Delivery:	<i>15 working days upon receipt of Purchase Order</i>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
PURCHASE OF SUPPLIES OF PSD-CBS STAFF					
5	pack	folder, L-type, A4 50 pieces per pack	4	200.00	800.00
7	pack	folder tagborad A4, 100 pieces per pack	2	370.00	740.00
13	piece	philippine national flag, 3*5 nylon	3	120.00	360.00
16	piece	stamp pad ink, Felt pad, mion 60mm * 100mm	2	25.00	50.00
18	rolls	tape, masking 24mm, 50meters length	6	31.50	189.00
19	rolls	tape masking, 48 mm, 50 meters length	6	63.00	378.00
21	piece	staple remover, plier type	8	20.00	160.00
23	tube	cutter blade, heavy duty cutter, 10 pcs per tube	2	15.00	30.00

Total Amount in Words:	TWO THOUSAND SEVEN HUNDRED SEVEN PESOS ONLY***	2,707.00
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NF 2011-0457	23 11 2020
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Conforme:

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

**LEGAZPI GENERAL MERCHANDISE**

Signature over Printed Name of Supplier

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

2072-07017

Amount:

2,707