

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

## PURCHASE ORDER

Supplier: **NEED INK SALES & SERVICES** PO. No. NF 2011-0368  
 Address: Sabang, Legazpi City Date: November 10, 2020  
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: DSWD FO V Payment Term: Charge  
 Date of Delivery: 5 working days upon receipt of Purchase Order Delivery Term:

Item No.	Unit		Quantity	Unit Cost	Amount
1	cart	<b>SUPPLIES FOR USE BY SUPPLEMENTAL FEEDING PROGRAM STAFF</b> Toner Cartridge for Pantum Printer 6600 series	25	2,980.00	74,500.00

Total Amount  
in Words:

SEVENTY FOUR THOUSAND FIVE HUNDRED PESOS ONLY\*\*\*

74,500.00

NF 2010-0409

10/20/2020

Conforme:

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

**NEED INK SALES & SERVICES**

Signature over Printed Name of Supplier

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

70-11-05549

Amount:

74,500

mjb