

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>NEEDINK SALES &amp; SERVICES</b>	PO. No.	NF 2011-0396
Address:	Sabang, Legazpi City	Date	November 18, 2020
		Mode of Procurement:	Shopping

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DSWD FO V, Buraguis Legazpi City</u>	Payment Term:	Charge
Date of Delivery:	<u>five (5) working days upon receipt of Purchase Order</u>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>SOCIAL PENSION PROGRAM MANAGEMENT OFFICE ADDITIONAL SUPPLIES 2020</b>					
6	cart	Pantum PC-210H Cartridge	48	2,980.00	143,040.00
7	cart	Pantum PC-310H Cartridge	45	5,280.00	237,600.00

Total Amount in Words:	THREE HUNDRED EIGHTY THOUSAND SIX HUNDRED FORTY PESOS ONLY***	<b>380,640.00</b>
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PR # NF 2010-0393

Conforme:

**NEEDINK SALES & SERVICES**  
Signature over Printed Name of Supplier

Date

Very truly yours,  
**ARNEL B. GARCIA, CESO II**  
Regional Director

Funds Available:	<b>LLOYD DRAZEN B. BAS</b> Accountant III	ORS No.:	<u>20-11-05617</u>
		Amount:	<u>380,640</u>