

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buragus, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEED INK SALES & SERVICE	PO. No.	NF 2010-0299
Address:	Legazpi City	Date:	October 6, 2020
		Mode of Procurement:	Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V	Payment Term:	Charge
Date of Delivery:	5 working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
1	crtg	FURNISH OF OFFICE SUPPLIES OF STANDARD SECTION Toner Cartridge Pantum PC-210	1	2,980.00	2,980.00

Total Amount
in Words:

TWO THOUSAND NINE HUNDRED EIGHTY PESOS ONLY***

2,980.00

NF 2008-0323

Conforme:

Very truly yours,


ARNEL B. GARCIA, CESO II
 Regional Director
NEED INK SALES & SERVICE

Signature over Printed Name of Supplier

Date

Funds Available:


LLOYD DRAZEN B. BAS
 Accountant III

ORS No.:

20-12-06396

Amount:

₱ 2,980

mjmb