

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE	PO. No.	NF 2010-0323
Address:	Legazpi City	Date :	October 15, 2020
Gentlemen:	Mode of Procurement:		SHOPPING

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis, Legazpi City	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF OFFICE SUPPLIES OF SLP					
1	piece	Clearbook, 20 transparent pockey, A4 size Spiral	15	40.00	600.00
2	box	Envelope, Expanding Kraftboard, legal size w/ tie	2	775.00	1,550.00
3	pack	Folder, Tagboard A4 size documents 100pcs/pack/white	5	395.00	1,975.00
4	pack	Folder, Tagboard legal size documents 100pcs/pack/white	5	400.00	2,000.00
5	piece	Marker, permanent, bullet type, black HBW	100	11.00	1,100.00
6	piece	Marker, permanent, bullet type, blue HBW	100	11.00	1,100.00
7	piece	Marker, permanent, bullet type, red HBW	35	11.00	385.00
8	ream	Paper multicopy, 80gsm size: 210mm x 296mm A4	200	199.50	39,900.00
9	bottle	Stamp pad ink, purple or violet	10	12.00	120.00
10	pack	Highlighter, Assorted (package4) pack	30	85.80	2,574.00
11	pad	Sign Here, Note pad, stick on, 45mm x 12mm	50	27.50	1,375.00

Total Amount
in Words:

FIFTY TWO THOUSAND SIX HUNDRED SEVENTY NINE PESOS ONLY***

52,679.00

NF 2007-0296

Conforme:

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional DirectorNEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE

Signature over Printed Name of Supplier

Date

Funds Available:

LLOYD DRAZEN B. BAS
Accountant III

ORS No.:

20-10-04918

Amount:

52,679

CHMIA