

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	GOLDEN CIRCLE ENTERPRISES	PO. No.	NF 2010-0324
Address:	Legazpi City	Date :	October 15, 2020
Gentlemen:		Mode of Procurement:	SHOPPING

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis, Legazpi City	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF OFFICE SUPPLIES OF SLP					
1	pack	Cartolina, assorted color 5's	5	25.00	125.00
2	pad	Note Pad, stick on 76mm x 100mm (3"x4"min)	100	18.00	1,800.00
3	piece	Sign Pen, high quality, Black, liquid/gel ink, 0.5mm needle point	415	19.75	8,196.25
4	piece	Sign Pen, high quality, Blue, liquid/gel ink, 0.5mm needle point	410	19.75	8,097.50
5	roll	Tape transparent, width: 24mm (+1mm) 1"	10	12.50	125.00
6	roll	Tape transparent, width: 48mm (+1mm) 2"	10	24.50	245.00
7	piece	Manila Paper	30	2.80	84.00
8	piece	Box, File Storage Jeret Box	25	495.00	12,375.00
9	box	Paper Fastener, plastic, with 70mm prongs, 25mm capacity Ord.	100	27.50	2,750.00

Total Amount in Words:	THIRTY THREE THOUSAND SEVEN HUNDRED NINETY SEVEN PESOS AND SEVENTY FIVE CENTAVOS***	33,797.75
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NF 2007-0296	Very truly yours, ARNEL B. GARCIA, CESO II Regional Director
Conforme:	
GOLDEN CIRCLE ENTERPRISES _____ Signature over Printed Name of Supplier Date	

Funds Available:	ORS No.:	2010-04970
LLOYD DRAZEN B. BAS Accountant III	Amount:	33,797.75