

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEED INK SALES AND SERVICES	PO. No.	NF 2010-0329
Address:	Sabang, Legazpi City	Date :	October 15, 2020
		Mode of Procurement:	SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis, Legazpi City	Payment Term:	Charge
Date of Delivery:	Five (5) working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
PURCHASE OF TONER CARTRIDGE, ETC. FOR RPMO AND SLP PROVINCE OFFICE SUPPLIES					
1	pc	Toner Cartridge, Pantum (PC-210) for Printer M6600NW	19	2,980.00	56,620.00
2	pc	Toner Cartridge, Canon 319 for Printer MF416DW	50	4,688.00	234,400.00

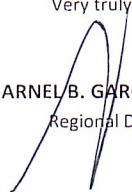
Total Amount in Words:	TWO HUNDRED NINETY ONE THOUSAND TWENTY PESOS ONLY***	291,020.00
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NF 2009-0365

Conforme:

NEED INK SALES AND SERVICES
 Signature over Printed Name of Supplier

Date

Very truly yours,

ARNEL B. GARCIA, CESO II
 Regional Director

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	20-10-04925
		Amount:	291,020