

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

|           |  |                      |                  |
|-----------|--|----------------------|------------------|
| Supplier: | <b>COTTON CITY MARKETING</b>           | PO. No.              | NF 2010-0345     |
| Address:  | Lakandula Drive, Cruzada, Legazpi City | Date :               | October 22, 2020 |
|           |  | Mode of Procurement: | SHOPPING         |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|                    |  |                |        |
|--------------------|--|----------------|--------|
| Place of Delivery: | DSWD FO V, Buraguis, Legazpi City                    | Payment Term:  | Charge |
| Date of Delivery:  | Five (5) working days upon receipt of Purchase Order | Delivery Term: |        |

| Item No. | Unit | Description  | Quantity | Unit Cost | Amount    |
|----------|------|--|----------|-----------|-----------|
| 1        | pc   | <b>PURCHASED OF ROUND NECK T-SHIRT RJJWC SECRETARIAT</b><br>Round Neck T-shirt cotton, white (see attached design)<br><b>Sizes:</b><br>XS- 26<br>S- 50<br>M- 75<br>L- 65<br>XL- 10 | 160      | 120.00    | 19,200.00 |
| 2        | pc   | Customized Face Mask (see attached design)<br>natural silk<br>Color-Dark Blue (50 pcs); Orange Combi (50 pcs)  | 100      | 55.00     | 5,500.00  |

|                        |  |           |
|------------------------|--|-----------|
| Total Amount in Words: | TWENTY FOUR THOUSAND SEVEN HUNDRED PESOS ONLY*** | 24,700.00 |
|------------------------|--|-----------|

NF 2010-0411 October 07, 2020

Conforme:

Very truly yours,  
**ARNEL B. GARCIA, CESO II**  
Regional Director

**COTTON CITY MARKETING**  
\_\_\_\_\_  
Signature over Printed Name of Supplier

Date

|  |                            |
|--|----------------------------|
| Funds Available:                             | ORS No.: <b>2010-00079</b> |
| <b>LLOYD DRAZEN B. BAS</b><br>Accountant III | Amount: <b>₱ 24,700.</b>   |

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