DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	**NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE**	PO. No.	NF 2010-0357
		Date :	October 26, 2020
Address:	Mabini St., Legazpi City	Mode of Procurement:	SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis, Legazpi City	Payment Term:	Charge
Date of Delivery:	20 *working days upon receipt of Purchase Order*	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and delivery of office supplies for the implementation of UCT.			
1	pc	Ordinary ballpen, black	80	4.05	324.00
2	pc	Ordinary ballpen, blue	80	4.05	324.00
3	box	Pencil, Lead with eraser, 12 dozens per box	15	48.00	720.00
4	box	Expandable brown envelope (long), w/ tie	30	695.00	20,850.00
5	pc	Expandable folder with ring binder long (3 ring binder 2 1/2 capacity)	30	169.00	5,070.00
6	box	FASTENER, plastic, 70mm between prongs, 50 sets per box	10	28.00	280.00
7	pc	CLIP, backfold,all metal clamping: 32mm (-1mm)	50	2.00	100.00
8	pc	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	10	135.00	1,350.00
9	pc	SCISSORS, symetrical, blade length: 65mm, 1 piece inindividual plastic	10	18.50	185.00
10	ream	PAPER, Multi-purpose, 70gsm, size 210mm x 297mm (A4)	70	176.00	12,320.00
11	ream	PAPER, Multicopy, 80gsm, size: 216mm x 330mm (Legal)	65	220.00	14,300.00
12	box	Envelope documentary Legal	20	835.00	16,700.00
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Total Amount in Words:		SEVENTY TWO THOUSAND FIVE HUNDRED TWENTY THREE PESOS ONLY***			**72,523.00**

NF 2009-0394 10/14/2020

Very truly yours,

Conforme:

ARNEL B. GARCIA, CESO II
Regional Director

NEW EVANESS EDUCATIONAL SUPPLY & GENERAL MERCHANDISE
Signature over Printed Name of Supplier

Date

Funds Available:	ORS No.: 2010-05092
LLOYD DRAZEN B. BAS Accountant III	Amount: ₱ 72,523.-

mcm