

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEED INK SALES & SERVICES	PO. No.:	NF 2010-0358
Address:	Sabang, Legazpi City	Date:	October 26, 2020
		Mode of Procurement:	SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWD FO V, Buraguis, Legazpi City	Payment Term:	Charge
Date of Delivery:	15 days delivery	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
Purchase of Pantum Toner for use in the implementation of Listahanan Staff.					
1	crtg	Pantum toner cartridge PC-210H	6	2,980.00	17,880.00
2	crtg	Pantum toner cartridge PC-310H	6	5,280.00	31,680.00
3	crtg	Pantum toner cartridge TL-410X	42	5,780.00	242,760.00
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Total Amount in Words:	TWO HUNDRED NINETY TWO THOUSAND THREE HUNDRED TWENTY PESOS ONLY***	292,320.00
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NF 2002-0084	<u>2/5/2020</u>	Very truly yours,		
Conforme:				ARNEL B. GARCIA, CESO II Regional Director
NEED INK SALES & SERVICES _____ Signature over Printed Name of Supplier				
Date				

Funds Available:	ORS No.:
LLOYD DRAZEN B. BAS Accountant III	<u>20-10-05086</u>
	Amount:
	<u>P=292,320</u>