

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEEDINK SALES & SERVICES	PO. No.	NF 2008-0257
Address:	Sabang, Legazpi City	Date	August 25, 2020
		Mode of Procurement:	Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DSWD FO V, Buraguis Legazpi City</u>	Payment Term:	Charge
Date of Delivery:	<u>five (5) working days upon receipt of Purchase Order</u>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
5	pcs	OFFICE SUPPLIES FOR DRMD STAFF FOR 2020 Toner for Pantum printer 6600 series P210	25	2,980.00	74,500.00

Total Amount
in Words:

SEVENTY FOUR THOUSAND FIVE HUNDRED PESOS ONLY***

74,500.00

PR # NF 2007-0273

Conforme:

NEEDINK SALES & SERVICES
Signature over Printed Name of Supplier

Date

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional Director

Funds Available:

LLOYD DRAZEN B. BAS
Accountant III

ORS No.:

20-09-04197

Amount:

₱74,500