

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>GOLDEN CIRCLE ENTERPRISES</b>	PO. No.	NF 2002-0029
Address:	110 Penaranda St., Legazpi City	Date	February 17, 2020
Gentlemen:		Mode of Procurement:	SHOPPING

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<i>DSWD FO V Buraguis, Legazpi City</i>	Payment Term:	Charge
Date of Delivery:	<i>five (5) working days upon receipt of Purchase Order</i>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>PURCHASE OF CHAIR AND STAND FAN FOR RECORDS MANAGEMENT SECTION</b>					
	unit	Electric stand fan, plastic bade, 16"	1	1,650.00	1,650.00

Total Amount in Words:	ONE THOUSAND SIX HUNDRED FIFTY PESOS ONLY***	1,650.00
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PR # NF 1912-0689

Conforme:

**GOLDEN CIRCLE ENTERPRISES**

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Signature over Printed Name of Supplier

Date

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

Funds Available:	<b>LLOYD DRAZEN B. BAS</b> Accountant III	ORS No.:	<i>20-02-00404</i>
		Amount:	<i>1,650</i>