

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NEED INK-LEGAZPI	PO. No.	NF 2002-0034
Address:	Sabang, Legazpi City	Date :	February 17, 2020
Gentlemen:		Mode of Procurement:	Shopping

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	DSWO FOV	Payment Term:	Charge
Date of Delivery:	5 working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		PURCHASE OF TONER & BOOKPAPER FOR THE PROGRAM IMPLEMENTATION REVIEW ON SOCIAL PENSION PROGRAM			
	crtg	toner cartridge for Pantum PC210	18	2,980.00	53,640.00

Total Amount in Words:	FIFTY THREE THOUSAND SIX HUNDRED FORTY PESOS ONLY***	53,640.00
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NF 2001-0033

Conforme:

Very truly yours,

ARNEL B. GARCIA, CESO II
Regional Director

NEED INK-LEGAZPI

Signature over Printed Name of Supplier

Date

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	20-02-00414
		Amount:	53,640