

## DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

## PURCHASE ORDER

Supplier: **FULL COLOURS PRINTING PRESS & PHOTOGRAPHY** PO. No. NF 2002-0036  
 Address: Brgy. 40 Cruzada, Legazpi City Date : February 26, 2020  
 Mode of Procurement: **SHOPPING**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DSWD FO V** Payment Term: Charge  
 Date of Delivery: **15 working days upon receipt of Purchase Order** Delivery Term:

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		PURCHASE OF LETTER HEAD WITH LOGO FOR ARRS STAFF FOR THE IMPLEMENTATION OF ADOPTION AND FOSTER CARE PROGRAM			
	ream	DSWD Letter Head/Logo in A4 Size Bond paper	7	1,187.00	8,309.00
	ream	DSWD Letter Head/Logo in Legal Size Bond paper	2	1,283.50	2,567.00
		15 working days upon the approval of End User layout			

Total Amount  
in Words:

TEN THOUSAND EIGHT HUNDRED SEVENTY SIX PESOS ONLY\*\*\*

10,876.00

NF 2001-0031

Conforme:

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

**FULL COLOURS PRINTING PRESS & PHOTOGRAPHY**

Signature over Printed Name of Supplier

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

20-02-00583

Amount:

10,876

cma