

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	BENGX PRINT GRAPHIC & ARCHITECTURAL SERVICES	PO. No.	NF 2002-0041
Address:	Rizal St., Legazpi City	Date :	February 28, 2020
		Mode of Procurement:	Shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Legazpi City	Payment Term:	Charge
Date of Delivery:	5 working days upon receipt of Purchase Order	Delivery Term:	

Item No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	LABOR AND MATERIALS FOR THE PRINTING/PRODUCTION OF DSWD REGION 5 LETTER HEAD A4 bond paper (high quality, 75-90 gsm, multipurpose)	1000	4.00	4,000.00

Total Amount in Words:	FOUR THOUSAND PESOS ONLY***	4,000.00
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NF 2002-0092

Conforme:

Very truly yours,
ARNEL B. GARCIA, CESO II
Regional Director

BENGX PRINT GRAPHIC & ARCHITECTURAL SERVICES
Signature over Printed Name of Supplier

Date

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	20-03-00675
		Amount:	4,000

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