

**PURCHASE ORDER**

Department of Social Welfare and Development  
Buraguis, Legazpi City  
Agency

Supplier: **ANST CORP**

Address: Washington Drive, Legazpi City

P.O. No. : **NF 2001-0004**Date : **January 2, 2020**

Mode of Procurement:

*Lease of Real Property & Venue*

TIN :

Gentlemen:

*Please furnish this Office the following articles subject to the terms and conditions contained herein:*Place of Delivery: *Washington Drive, Legazpi City*Payment Term: **Charge**Date of Delivery: *as per schedule*Delivery Term: **15-30 days after delivery**

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	mos	<p><b>FURNISH OF RENTAL OF OFFICE SPACE FOR THE DSWD PROVINCIAL OPERATIONS OFFICE (ALBAY) UNDER THE PANTAWID PAMILYANG PILIPINO PROGRAM FOR JANUARY TO DECEMBER 2020.</b></p> <p><b>Specifications :</b>  <i>floor area of not less than 100sq.m.  within the city proper/business center/near gov't offices  at least two(2) rest rooms one for male, one for female  at least with separate room for counseling/  close door meeting or discussion  pantry and/ or space for dining  distinct meter for power and water connections  window grills for security  atleast five(5) two gang outlets and safety switches  with installation of 2 units of window or split type  sufficient ventilation and lighting  well painted, clean, free from defect and ready for occupancy  office space should be registered and with business permit  and official receipt for business transactions  no down payment or advance payment required</i></p>	12	50,000.00	600,000.00

(Total Amount in Words)

**SIX HUNDRED THOUSAND PESOS ONLY\*\*\*****600,000.00**

PR # NF 1912-0695

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.*

Conforme:

**ANST CORP**

Signature over Printed Name of Supplier

Date

Very truly yours,

**ARNEL B. GARCIA, CESO II**  
Regional Director

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.:

**20-03-00978**

Amount:

**P600,000**

ftor