

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	Hi-Tone Construction and Development Corporation	PO. No. NP 2001-0013
Address:	Legazpi City	Date : January 2, 2020
		Mode of Procurement:

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Legazpi City	Payment Term: Charge
Date of Delivery: January to June 2020	Delivery Term:

Item No.	Unit		Quantity	Unit Cost	Amount
	month	<p>Rental of KC NCDDP Regional Program Management Office in Legazpi City for First Semester CY 2020</p> <p>Monthly Rental of Office Space for KC NCDDP RPMO</p> <p>Floor area: with at least 445 sq.m.</p> <p>With proper ventilation (numerous windows which can be opened anytime w/ an option to close during bad weather condition)</p> <p>With space for pantry, conference rooms</p> <p>With at least 5 outlets of room, 1 ACU in every separated/divided room</p> <p>Must have sufficient electrical lightings, accessible switches as well as natural light/sunlight</p> <p>Comfort rooms w/ bathing area; must have sufficient and continuous supply of water</p> <p>Responsive to the need of the occupants</p> <p>Electrical connections & outlets properly installed according to standards</p> <p>With at least 5 floor outlets and 65 convenient outlets</p> <p>Fire extinguishers/ fire warning sprinklers must be properly installed</p> <p>Appropriate division or separated rooms for RPC, RPM, conference room and small room to cater at least 2-3 visitors for a night stay and with space for project files</p> <p>Free from leakage during rainy days</p> <p>Installed ACUs will be owned by DSWD KC NCDDP once the same lessor is granted the contract/Purchase Order</p> <p>Minor repairs caused day to day wear and tear shall be shouldered by the lessor</p> <p>With provision of back up power generator</p>	6	111,435.00	668,610.00

Total Amount in Words:	Six Hundred Sixty Eight Thousand Six Hundred Ten Pesos	668,610.00
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PR#: **NF 1912-0726**

Conforme:

Very truly yours,
ARNEL B. GARCIA, CESO II
Regional Director

Hi-Tone Construction and Development Corporation
Signature over Printed Name of Supplier

Date

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.: 20-05-00113
		Amount: ₱ 668,610