

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	<b>KAIROS FOOD &amp; ALLIED SERVICES CORP.</b>	PO. No.	F 2007-0052
Address:	Gogon, Legazpi City	Date :	July 27, 2020
		Mode of Procurement:	SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Gogon, Legazpi City	Payment Term:	Charge
Date of Delivery:	October 20, 2020	Delivery Term:	15-30 days after the activity

Item No.	Unit		Quantity	Unit Cost	Amount
		<b>Provision of food and venue of the participants for the conduct of KALAH I Administrative Support Services (KASS) Forum in Legazpi City</b>			
	pax	<b>October 20, 2020</b> AM Snacks, Lunch and PM Snacks	40	345.00	13,800.00
		<b>Type of Serving: Guided Buffet</b> Will serve two (2) viands: Fish, vegetables or meat (chicken, pork or beef )-no Dory fish with rice, dessert, soup and drinks Free flowing brewed/instant coffee or tea Whiteboard with marker and eraser Free and reliable wireless connection Free use of LCD Projector, LCD screen and extension wire With stand-by fully functional generator set			
		In case of fortuitous events or other circumstances that the number of participants is reduced adjustment shall be made prior to the conduct of the activity			

Total Amount in Words:	Thirteen Thousand Eight Hundred Pesos and No Centavos	13,800.00
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PR #: F 2001-0003

Conforme:

Very truly yours,  
**ARNEL B. GARCIA, CESO II**  
Regional Director

**KAIROS FOOD & ALLIED SERVICES CORP.**  
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Signature over Printed Name of Supplier

Date

Funds Available:	<b>LLOYD DRAZEN B. BAS</b> Accountant III	ORS No.:	2007-00760
		Amount:	₱ 13,800.00