

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	NATHANIEL HOTEL	PO. No.:	F 2008-0064-A
Address:	Daet, Camarines Norte	Date :	August 05, 2020
		Mode of Procurement:	SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	Daet, Camarines Norte	Payment Term:	Charge
Date of Delivery:	As scheduled	Delivery Term:	15-30 days after the activity

Item No.	Unit		Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF COACHING / FINANCE ORIENTATION OF SAN LORENZO RUIZ, CAMARINES NORTE			
		Venue: Daet, Camarines Norte			
	pax	Batch F-SLR-1 August 12-13, 2020 AM Snacks, Lunch and PM Snacks	49	340.00	33,320.00
	pax	Batch F-SLR-2 August 18-19, 2020 AM Snacks, Lunch and PM Snacks	49	340.00	33,320.00
		Food Requirements: The Service Provider shall provide a menu for selection of end-user Menu shall include three viands (Pork, Chicken, Beef or Fish), vegetable, soup and dessert (No dory fish in the menu) Free flowing coffee and water Plated AM and PM Snacks Assisted Buffet for Lunch Can accommodate request of participants with special dietary meals/non-pork eaters or muslim participants			
		Function Rooms: Air-conditioned hall for the plenary w/c can accommodate the required number of pax Sound system with at least 2 wireless microphones Whiteboard with eraser Free use of LCD projector and LCD screen Free use of electricity when using equipments/laptops			

Total Amount in Words:	Sixty Six Thousand Six Hundred Forty Pesos and No Centavos	66,640.00
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PR #: F 2007-0127

Conforme:

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NATHANIEL HOTEL
Signature over Printed Name of Supplier

Date 8/10/2020

Very truly yours,
ARNEL B. GARCIA, CESO II
Regional Director

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.: 20-08-00280
		Amount: ₱ 66,640

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PROVISION OF FOOD AND VENUE FOR THE CONDUCT OF COACHING / FINANCE ORIENTATION OF SAN LORENZO RUIZ, CAMARINES NORTE

Health Standards:
Provision of thermal scanner with mandatory temperature check
Disinfection using alcohol/alcohol-based sanitizers upon entry to the establishment
Placing of foot baths in all entrances
Regular disinfection of objects and surfaces (handrails, floors, door holders, payment counters, equipment etc)
Limiting number of people inside and outside establishment
Placing surface markers and retrofitting or replacing benches with single chairs arranged at one meter away from each other to facilitate the implementation of physical distancing.

Other requests:
Free tarpaulin or back drop (5x6)
Secretariat table
No middle obstructing post/structure
Free use of extension wires
Philippine flag with stand
Free and reliable wireless internet connection
With stand-by fully functional generator set
Audio-visual operator
In case of fortuitous events or other circumstances that the number of participants is reduced adjustment shall be made prior to the conduct of the activity or in the succeeding days

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Total Amount in Words: No Pesos and No Centavos

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