

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Magnolia Street, PBN- Buraguis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>ALBAY COMPUTER AND ELECTRONIC SUPPLIES &amp; REPAIR</b>	PO. No.	NF 2003-0048
Address:	G/F V&O Bldg., Quezon Avenue, Legazpi City	Date	March 04, 2020
		Mode of Procurement:	SHOPPING

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<i>DSWD FO V Buraguis, Legazpi City</i>	Payment Term:	Charge
Date of Delivery:	<i>five (5) working days upon receipt of Purchase Order</i>	Delivery Term:	

Item No.	Unit		Quantity	Unit Cost	Amount
<b>PURCHASE OF FLASH DRIVE FOR HAVEN STAFFS</b>					
1	unit	Flash drive, 16GB	17	260.00	4,420.00

Total Amount in Words:	FOUR THOUSAND FOUR HUNDRED TWENTY PESOS ONLY***	4,420.00
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PR # NF 2001-0017

Conforme:

**ALBAY COMPUTER AND ELECTRONIC SUPPLIES & REPAIR**  
Signature over Printed Name of Supplier

Date

Very truly yours,  
**ARNEL B. GARCIA, CESO II**  
Regional Director

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.: 2003-00789

Amount: \$ 4,420