

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Magnolia Street, PBN- Buraguis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	LEGAZPI JEBSON TRADING	PO. No.	NF 2003-0054
Address:	Magallanes St., Legazpi City	Date	March 05, 2020
		Mode of Procurement:	SHOPPING

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>DSWD FO V Buraguis, Legazpi City</u>	Payment Term:	Charge
Date of Delivery:	<u>HAVEN, Nasisi, Ligao, Albay</u>	Delivery Term:	<u>15-30 days after the activity</u>

Item No.	Unit		Quantity	Unit Cost	Amount
PURCHASE OF OFFICE SUPPLIES FOR HAVEN					
1	pc.	Permanent Marker, super color marker (Broad), refillable, no xylene, Black	10	32.00	320.00
2	pc.	Permanent Marker, super color marker (FINE), refillable, no xylene, Black	10	32.00	320.00
5	box	Ballpen, super smooth LV5 PEN 0.5mm Black, 50's, Energel	5	540.00	2,700.00
6	box	Ballpen, super smooth LV5 PEN 0.5mm Blue, 50's, Energel	5	540.00	2,700.00
7	box	Ballpen, super smooth LV5 PEN 0.5mm Red, 50's, Energel	1	540.00	540.00

Total Amount in Words:	SIX THOUSAND FIVE HUNDRED EIGHTY PESOS ONLY***	6,580.00
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PR # NF 2001-0021

Conforme:

LEGAZPI JEBSON TRADING
Signature over Printed Name of Supplier

Date

Very truly yours,
ARNEL B. GARCIA, CESO II
Regional Director

Funds Available:	LLOYD DRAZEN B. BAS Accountant III	ORS No.:	<u>20-0300781</u>
		Amount:	<u>₱6580</u>