



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6788335
Procuring Entity DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V
Title FOOD AND ACCOMMODATION WITH FREE USE OF TRAINING HALL FOR THE TRAINING-WORKSHOP ON SWDI-BASED PARTNERSHIP ENGAGEMENT
Area of Delivery Albay

Solicitation Number:	F 1912-0402	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	09/01/2020
Approved Budget for the Contract:	PHP 120,000.00	Last Updated / Time	09/01/2020 00:00 AM
Delivery Period:		Closing Date / Time	13/01/2020 01:00 AM
Client Agency:			
Contact Person:	Eva D. Bañares Head, BAC Secretariat Magnolia St., PBN Buragwis, Legazpi City Albay Philippines 4500 63-52-4805670 63-52-4805670 fo5bacsec@gmail.com		

Description

FOOD AND ACCOMMODATION WITH FREE USE OF TRAINING HALL FOR THE TRAINING-WORKSHOP ON SWDI-BASED PARTNERSHIP ENGAGEMENT

DATE: MARCH 11-13, 2020

PREFERRED VENUE: HOTEL IN LEGAZPI CITY

DAY 1: MARCH 11, 2020

25 PAX AM SNACKS, PM SNACKS & LUNCH

25 PAX AM & PM SNACKS, LUNCH, DINNER & ACCOMMODATION

DAY 2: MARCH 12, 2020

25 PAX AM SNACKS, PM SNACKS & LUNCH

25 PAX BREAKFAST, AM & PM SNACKS, LUNCH, DINNER & ACCOMMODATION

DAY 3: MARCH 13, 2020

25 PAX AM SNACKS

25 PAX BREAKFAST, AM SNACKS

Amenities:

Function Rooms:

Air-conditioned

No Middle obstructing post/structure

Sound System with 2-3 microphones (preferably wireless)
With Whiteboard with eraser
Free use of LCD projector, LCD Screen and extension wires
Philippine Flag Stand

Accommodation:

Air-conditioned
Bedroom accommodation with individual bathing and toilet facilities
Free and reliable wireless connection
Room arrangement (maximum of 4 individual bed) No double decked beds
Housekeeping/toiletries and towels provided daily
With complimentary mineral water provided daily

Food Requirements:

The Service Provider shall provide a meNu for selection of the end-user
Menu shall include two viands (either pork, chicken, or fish) vegetable soup and dessert. (No dowry fish on the menu
Free flowing coffee and water
Plated AM and PM Snacks
Assisted Breakfast, Lunch and Dinner Buffets
Can accommodate request pax with special dietary meals/non-pork eaters or Muslim participants
With stand-by waiter
Service Crew should be neat and wearing proper attire/prescribed uniform

Other Request and Special Inclusions:

Free use of electricity when using equipment/laptops
Venue must be spacious enough for various activities
Activity Hall/Venue must have free and reliable wireless connection
With stand-by fully functional generator set in case of brownout

Created by Kimberlee G. Lanuza

Date Created 08/01/2020

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