



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6796926
Procuring Entity DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - REGION V
Title Furnish of venue and other logistics for the celebration of DSWD 69th Anniversary on February 28, 2020 in Legazpi City
Area of Delivery Albay

Solicitation Number:	F 2001-0016	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities		
Approved Budget for the Contract:	PHP 320,000.00	Document Request List	0
Delivery Period:	1 Day/s		
Client Agency:		Date Published	15/01/2020
Contact Person:	Eva D. Bañares Head, BAC Secretariat Magnolia St., PBN Buragwis, Legazpi City Albay Philippines 4500 63-52-4805670 63-52-4805670 fo5bacsec@gmail.com	Last Updated / Time	15/01/2020 00:00 AM
		Closing Date / Time	20/01/2020 05:00 AM

Description

Furnish of venue and other logistics for the celebration of DSWD 69th Anniversary on February 28, 2020 in Legazpi City

Free inclusion

Free electrical fees, user of CR, stand-by generator set, red carpet, 5 stand-by microphones, 1 projector, tables and chairs with skirting/cover for 500pax, 2 registration tables, 1 presidential table for 8 guests and other amenities

Food

500 pax - AM & PM Snacks

Plated mode of serving

with canned or bottled beverage

(Pasta/Noodles with bread)

500 pax - Dinner

Menu shall be provided by the service provider

Rice, 3 viands (chicken/pork, fish, vegetables, soup & dessert)

DSWD will select from the list. Plated mode of serving

With canned or bottled beverage
Free flowing purified water, coffee with cream & sugar

Outsourcing of Sound System and Lights

1 set - Lights & Sounds

with at least five (5) microphones

to cover the whole duration of the activity (12:00NN to 9:00PM)

Lights and sounds must be assembled at the venue at least 1 hour before the start of the event

Outsourcing of LED Wall

1 pc - 6 feet x 8 feet or 3 x 4 panels

Self mountable with 1 unit laptop, video processor and other video accessories

Stage decorations/Physical Arrangement

Physical arrangement must have cohesive Awards Night Theme

Table set up for 1 Presidential table for 8 guests

50 table center piece (Awards Night Themed)

1 "Awards Night" themed Photobooth/Photo Area which can accommodate up to 15 persons at a time

2 standard rooms; 2pax per room - Accommodation for 4 guests for two days and one night with complimentary breakfasts

Created by Nerichelle R Bobis

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