

Serbisyong Oragon sa Lahat ng Panahon

15 March 2021

ATTY. ROWENA CANDICE M. RUIZ

Executive Secretariat
Government Procurement Policy Board-Technical Support (GPPB-TSO)
Unit 2506, Raffle Corporate Center
F. Ortigas Jr. Road, Ortigas Center 1605

Dear **Atty. Ruiz**:

We are respectfully submitting herewith the **2020 Agency Procurement Compliance and Performance Indicator (APCPI)** initial results of DSWD Field Office V.

Included sheets in the electronic excel file format are:

- a.) *Self- Assessment Form (Annex A)*
- b.) *Consolidated Procurement Monitoring Report (Annex B)*
- c.) *Procurement Capacity Development Plan (Annex D)*
- d.) *Questionnaire (Annex C)*

We hope this is in order. Please acknowledge receipt.

Thank you.

Very truly yours,



ARNEL B. GARCIA, CESO II
Regional Director

cc. *Performance Monitoring Division*
DSWD Procurement Service

ABG/gla/gol_bacsec

ANNEX A
GOVERNMENT PROCUREMENT POLICY BOARD
Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: **DSWD FIELD OFFICE V**
 Date of Self Assessment: **15 February 2021**

Name of Evaluator: **EVA D. BANARES**
 Position: **Administrative Officer V**

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation)
PILLAR I. LEGISLATIVE AND REGULATORY FRAMEWORK					
Indicator 1. Competitive Bidding as Default Method of Procurement					
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	71.22%	1.00		PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	6.18%	0.00		PMRs
Indicator 2. Limited Use of Alternative Methods of Procurement					
2.a	Percentage of shopping contracts in terms of amount of total procurement	3.26%	2.00		PMRs
2.b	Percentage of negotiated contracts in terms of amount of total procurement	20.53%	0.00		PMRs
2.c	Percentage of direct contracting in terms of amount of total procurement	4.99%	0.00		PMRs
2.d	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source Bidding
Indicator 3. Competitiveness of the Bidding Process					
3.a	Average number of entities who acquired bidding documents	1.83	0.00		Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted bids	1.77	0.00		Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	0.97	0.00		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Fully Compliant	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
			Average I	1.09	
PILLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY					
Indicator 4. Presence of Procurement Organizations					
4.a	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
Indicator 5. Procurement Planning and Implementation					
5.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity
Indicator 6. Use of Government Electronic Procurement System					
6.a	Percentage of bid opportunities posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	78.03%	2.00		Agency records and/or PhilGEPS records