

# PURCHASE ORDER

**DBM PROCUREMENT SERVICE**

PO. No. **NF 1907-0289**  
 Date : **July 11, 2019**  
 Mode of Procurement: **AGENCY TO AGENCY**

Address: **Legazpi City**

Buyer's Name: \_\_\_\_\_  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: *Pick-up*      Payment Term: \_\_\_\_\_  
 Date of Delivery: *Upon receipt of Purchase Order & Payment.*      Charge: **15-30 days after the activity**

Item No.	Unit	Description	Quantity	Unit Cost	Amount
<b>PURCHASE OF SUPPLIES FOR USE DURING THE IMPLEMENTATION OF PSP AICS FOR THE 1ST SEMESTER CY 2019.</b>					
1	ream	PAPER, multi-purpose (copy), A4, 70gsm	100	178.95	17,895.00
2	ream	PAPER, multi-purpose (copy), Legal, 70gsm	30	204.10	6,123.00
3	bottle	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	150	45.68	6,852.00
4	pc.	CORRECTION TAPE, film base type, UL 6m min.	500	14.56	7,280.00
5	box	DATA FILE BOX, made of chipboard, with closed ends	40	80.17	3,206.80
6	box	CARBON FILM, PE, black, size 216mm x 330mm	20	216.54	4,330.80
7	pc.	CHAIR, monobloc, white backrest, w/o armrest	300	313.20	93,960.00

**Total Amount in Words:** **ONE HUNDRED THIRTY NINE THOUSAND SIX HUNDRED FORTY SEVEN PESOS AND SIXTY CENTAVOS\*\*\***      **139,647.60**

PR # NF 1906-0341    06/25/19

*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.*

Very truly yours,

**LORNA R. REBANAL**  
 Assistant Regional Director for Administration

Signature of Supplier:

**DBM PROCUREMENT SERVICE**  
 \_\_\_\_\_  
 Signature over Printed Name of Supplier

Date

Funds Available: _____  <div style="text-align: center;">   <b>LLOYD DRAZEN B. BAS</b>                      Accountant III                 </div>	ORS No.: <u>19-07-04428</u>  Amount: <u>₱139,647.60</u>
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