

**PURCHASE ORDER**

Department of Social Welfare and Development  
Buraguis, Legazpi City  
Agency

Supplier: **DBM - PROCUREMENT SERVICE**

Address: Lakandula Drive, Brgy. Gogon, Legazpi City

TIN :

P.O. No. : **NF 1907-0290**

Date : **July 12, 2019**

Mode of Procurement: **Agency to Agency**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DSWD FO V Buraguis, Legazpi City</b>		Payment Term: <b>Charge</b>			
Date of Delivery: <b>upon receipt of Purchase Order &amp; Payment</b>		Delivery Term: <b>15-30 days after delivery</b>			
Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>unit</b>	<b>for use of Center based Services Section to Centrally Managed Fund 2018 CAPP. Digital Voice Recorder, 4GB expandable</b>	<b>9</b>	<b>6,511.59</b>	<b>58,604.31</b>

(Total Amount in Words) **FIFTY EIGHT THOUSAND SIX HUNDRED FOUR PESOS AND THIRTY ONE CENTAVOS\*\*\*** **58,604.31**

PR # NF 1905-0299  
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

**DBM - PROCUREMENT SERVICE**  
Signature over Printed Name of Supplier

**LORNA R. REBANAL**  
Assistant Regional Director for Administration

Date

Funds Available:

**LLOYD DRAZEN B. BAS**  
Accountant III

ORS No.: **19-07-04315**  
Amount: **58,604.31**



## Price Quotation and Stock Availability Certification

Agency : DSWD - Region V

Reference APR No. : 19-03309

Address :

DATE : July 10 , 2019

No.	Item Code	Item Description	Qty.	UOM	Unit Price	Amount
1	52161535-DV-R01	DIGITAL VOICE RECORDER, 4GB expandable	9	unit	6,511.59	58,604.31
<b>Fifty Eight Thousand Six Hundred Four And 31/100 Only</b>						<b>TOTAL Php 58,604.31</b>

170,905.61  
 remaining items: 171,100

PO # NF 1907-0290

Notes: 1. Items herein indicated were based on the submitted APR/s. Hence, THIS CERTIFICATION IS VALID ONLY for its corresponding APR which should be attached upon submission to the Procurement Service (PS). Changes to be made(i.e. Items/quantity) should be verified with this office in case of revision thereof.

2. Other requested items not appearing in this certification are either Out-of-Stock and/or Not Available in the PS and the same may be procured by the Agency from other sources in accordance with the provisions under R.A. 9184. Hence, certification of non-availability of requested items shall no longer be issued by this office.

3. It is understood that no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP) of the Agency concerned (SEC. 7.1 of the RII of R.A. 9184)

4. Notwithstanding the foregoing, stocks shall be served on a "first-come-first-serve" basis.

Prepared By:

Certified by:

*Novelita O. Rivero*  
**NOVELITA O. RIVERO**

Signature over Printed Name

*Adelina B. Serrano*  
**ADELINA B. SERRANO**

Depot Supervisor