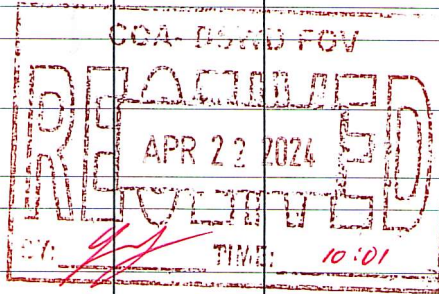


DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	VILLA ROSITA HOTEL	PO. No.:	F 2403-0069
Address:	Gen. Luna St. Dinaga, Naga City	Date:	March 18, 2024
Contact No.	09671808121	Mode of Procurement:	NEGOTIATED PROCUREMENT - LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As indicated below	Delivery Term:	Days
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404 09923015628 09552161070

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		PROVISION OF FOOD AND VENUE FOR THE PARTNERSHIP SUMMIT OF CAMARINES SUR 1 IN NAGA CITY			
		May 20, 2024			
	pax	AM Snack, Lunch, PM Snack and Rental of Venue	59	650.00	38,350.00
		Amenities:			
		Function Room: Airconditioned			
		Sound-system with at least 3 microphones (preferably wireless)			
		Free use of LCD screen			
		Free use of electricity when using equipment/laptop			
		U-shaped conference type room arrangement			
		Fast and reliable wifi connection (atleast 100 mbps bandwidth) since other participants will be attending virtually			
		To observe physical distancing on the seating arrangement of at least 1M			
		With alcohol dispenser and with footwear disinfection			
		Food Requirements: Service provider shall provide a menu for selection of the end-user			
		Menu shall include three(3) viands (pork, chicken, beef or fish), vegetables, soup and dessert (NO DORY fish IN THE MENU)			
		Free flowing coffee and water			
		Plated AM and PM Snack, assisted lunch buffet			
		Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants			



Total Amount in Words:	Thirty Eight Thousand Three Hundred Fifty Pesos and No Centavos	38,350.00
------------------------	---	-----------

Note: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the cost of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:

VILLA ROSITA HOTEL
Signature over Printed Name of Supplier

Date: 4/19/24

NORMAN S. LAURIO
Regional Director

Funds Available:

AMIABELLE N. QUINTANO, CPA
Accountant III

ORS No.: 24-04-02540

Amount: 38,350.00