

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>CASA BASILISA, INC.</b>	PO. No.:	<b>F 2404-0204</b>	
Address:	Diversion Road, San Rafael, Guinobatan, Albay	Date:	May 21, 2024	
Contact No.:	09171383338 / 09190082028	Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE	
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge	
Place of Delivery:	As specified in the contract	Delivery Term:		
Date of Delivery:	As specified in the contract.	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404	
Item No.	Unit	Quantity	Unit Cost	Amount
<b>ADDENDUM FOR THE PROVISION OF FOOD, VENUE AND ACCOMMODATION FOR THE PROPOSAL STRATEGIC PLANNING AND WORKSHOP WITH CAPACITY BUILDING SECTION OF RPMO</b>				
<b>Venue: Albay</b>				
<b>May 21, 2024</b>				
pax	Lunch, PM Snacks, Dinner & Accommodation	7	2,095.00	14,665.00
pax	Lunch, PM Snacks and Dinner	1	1,350.00	1,350.00
<b>May 22, 2024</b>				
pax	Breakfast, AM Snacks, Lunch, PM Snacks, Dinner & Accommodation	7	2,500.00	17,500.00
pax	AM Snack, Lunch, Pm Snack and Dinner	1	1,500.00	1,500.00
<b>May 23, 2024</b>				
pax	Breakfast, AM Snacks, Lunch, PM Snacks and Dinner	7	1,650.00	11,550.00
pax	AM Snack, Lunch, Pm Snack and Dinner	1	1,500.00	1,500.00
pax	Accommodation	4	850.00	3,400.00
<b>May 24, 2024</b>				
pax	Breakfast, AM Snacks, Lunch	4	955.00	3,820.00
Total Amount in Words:		GRAND TOTAL	<b>55,285.00</b>	
<p><b>LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.</b></p>				
<p>Note: This also conforms the requirements stated in the Standard Requirements Form</p>				

RECEIVED  
 JUN 13 2024  
 OFFICE OF THE  
 COMPTROLLER  
 GENERAL SERVICES DIVISION  
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 REGIONAL CENTER SITE, RAWIS, LEGAZPI CITY, ALBAY

Conforme: LEAH RDA-HONRA  
**CASA BASILISA, INC.**

**NORMAN S. LAURIO**  
 Regional Director

Signature over Printed Name of Supplier  
 Date: 5-21-24

Funds Available: 24-05-05085  
**AMIABELLE N. QUINTANO, CPA**  
 Accountant III  
 ORS No.: 55,285.00  
 Amount: