

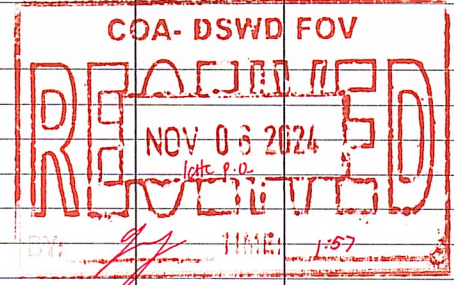
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>VILLA ISABEL HOTEL CORP.</b>	PO. No.:	<b>F 2409-0352</b>
Address:	Flores St., Burabod, Sorsogon City	Date:	September 20, 2024
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	Sorsogon City, Sorsogon	Delivery Term:	
Date of Delivery:	As specified in the contract.	For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404

Item No.	Unit	Quantity	Unit Cost	Amount
		<b>FOOD AND VENUE FOR THE CONDUCT OF LGU LIVELIHOOD WORKERS ORIENTATION IN SORSOGON CITY</b>		
		<b>October 8, 2024</b>		
33		pax	690.00	22,770.00
		<b>Type of Serving:</b>		
		Guided Buffet		
		The Service Provider must submit a menu.		
		DSWD will select from the list (3 viands: vegetables, pork, fish (no dory fish) or chicken, soup, dessert and rice).		
		Can adjust for the menu of some participants who have food restriction.		
		<b>Amenities:</b>		
		Free flowing coffee & mineral/ purified water		
		Provision of Sound System with 2 microphones		
		Free use of LCD projector and LCD screen		
		Provision of strong and reliable internet connection (at least 35 mbps)		
		Standby generator		
		This also includes the requirements in the standard requirements form		
		Note: Preferably a hotel which can provide both the food and accommodation plus the training hall; not a caterer who subcontract venue.		
		Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.		



Contract Management Section  
 In: 11/5/24 Date/Time: 4:44 PM  
 Out: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Total Amount in Words:	Twenty Two Thousand Seven Hundred Seventy Pesos and No Centavos	GRAND TOTAL	<b>22,770.00</b>
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**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

**VILLA ISABEL HOTEL CORP.**  
 Signature over Printed Name of Supplier  
 Date: 10-08-24

**NORMAN S. LAURIO**  
 Regional Director

Funds Available:	<b>GERARD D. DE LEOZ</b> Administrative Officer II	ORS No.:	<u>24-09-11691</u>
		Amount:	<u>22,770.00</u>