

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	CASA BASILISA, INC.	PO. No.:	F 2409-0369
Address:	DIVERSION ROAD, SAN RAFAEL, GUINOBATAN, ALBAY	Date:	September 20, 2024
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As indicated below	Delivery Term:	Days
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404 09923015628 09552161070

Item No.	Unit	Description	Quantity	Unit Cost	Amount
		FOOD, VENUE AND ACCOMMODATION FOR THE CONDUCT OF COMPREHENSIVE PROGRAM FOR CHILDREN, INDIGENOUS PEOPLE IN STREET SITUATIONS PROGRAM REVIEW AND EVALUATION			
		November 20, 2024			
	pax	Dinner & Accommodation	5	1,200.00	6,000.00
		November 21, 2024			
	pax	Breakfast	5	180.00	900.00
	pax	AM Snacks, Lunch, PM Snacks, Dinner & Accommodation	30	1,840.00	55,200.00
		November 22, 2024			
	pax	Breakfast, AM Snacks, Lunch, & venue rental	30	930.00	27,900.00
		The Service Provider shall provide a menu for selection of End User			
		Guided buffet with soup and dessert			
		Free flowing of coffee and water			
		Can accommodate request of participants with special dietary meals/non-pork eaters or Muslim participants			
		Airconditioned session hall, with stage table and secretariat table			
		Free and reliable wireless internet connection			
		Philippine Flag with stand			
		No middle obstructing post/structure			
		Free electrical connection for equipment e.g. LCD projector with extension cords			
		Free use of sound system with at least 2 microphones and audio jack			
		With stand-by fully functional generator set			
		Contract Management or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.			
		In: _____ Date/Time: _____			
		Out: _____ Date/Time: _____			

COA-DSDM-FOV
RECEIVED
OCT 14 2024
BY: *[Signature]* TIME: *[Time]*

Total Amount in Words: **Ninety Thousand Pesos and No Centavos** **90,000.00**

Note: This includes All Amenities, you conform to the Standard Requirements for Venue attached in the RFQ.
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days.
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.
LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: *[Signature]*
LEAH JOA-HONRA
CASA BASILISA, INC.
 Signature over Printed Name of Supplier
 Date: **10-14-2024**

NORMAN S. LAURIO
Regional Director

Funds Available: **GERARD D. DE LEOZ**
Administrative Officer II

ORS No.: **24-09-11616**
Amount: **90,000.00**

Contract Management Section
 In: **10-14-24** Date/Time: **4:00**
 Out: _____ Date/Time: _____