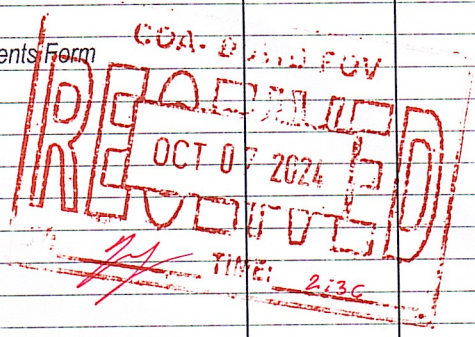


**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>HOTEL ST. ELLIS</b>	PO. No.:	<b>F 2409-0393</b>
Address:	<b>RIZAL ST. LEG CITY</b>	Date:	September 24, 2024
Contact No.:		Mode of Procurement:	LEASE OF REAL PROPERTY AND VENUE
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	As indicated below	Delivery Term:	Days
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U.:	<b>09636984404</b> <b>09923015628</b> <b>09552161070</b>

Item No.	Unit	Description	Quantity	Unit Cost	Amount
<b>FOOD AND ACCOMMODATION FOR THE TRAINING ON WOMEN FRIENDLY SPACE (WFS) MANAGEMENT FOR P/LGUS AND DSWD QRT MEMBERS IN LEGAZPI CITY ON OCTOBER 28-30, 2024</b>					
		<b>October 28, 2024</b>			-
	pax	AM Snacks, Lunch & PM Snacks	50	750.00	37,500.00
	pax	Dinner and Accommodation	50	1,350.00	67,500.00
		<b>October 29, 2024</b>			-
	pax	Breakfast	50	250.00	12,500.00
	pax	AM Snacks, Lunch & PM Snacks	50	750.00	37,500.00
	pax	Dinner and Accommodation	50	1,350.00	67,500.00
		<b>October 30, 2024</b>			-
	pax	Breakfast	50	250.00	12,500.00
	pax	AM Snacks, Lunch & PM Snacks	50	750.00	37,500.00
		Note: see attached Standard Requirements Form			-



Contract Management Section  
 In: 10-07-24 Date / Time: 11:18  
 Out: \_\_\_\_\_ Date / Time: \_\_\_\_\_

Total Amount in Words: **Two Hundred Seventy Two Thousand Five Hundred Pesos and No Centavos**      **272,500.00**  
 NOTE: This includes all items you conformed indicated in the RFQ.

Note: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.  
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduit of the activity or in the succeeding days  
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.  
**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

*Manilyn Opabin*  
**HOTEL ST. ELLIS**  
 Signature over Printed Name of Supplier  
 Date: 10-7-24

**NORMAN S. LAURIO**  
 Regional Director

Funds Available:

**GERARD D. DE LEUZ**  
 Administrative Officer II

ORS No.: 2409-11725  
 Amount: 272,500.00