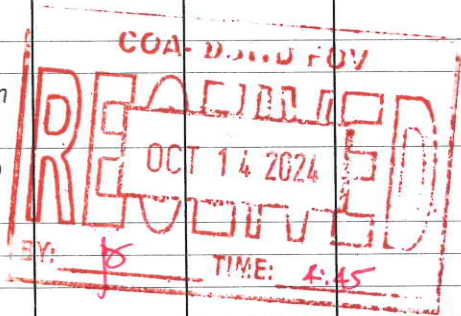


**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>KAIROS FOOD &amp; ALLIED SERVICES COPORATION</b>	PO. No.:	<b>F 2409-0407</b>
Address:	<b>Gogon Legazpi City</b>	Date:	<b>September 30, 2024</b>
Contact No.:		Mode of Procurement:	<b>LEASE OF REAL PROPERTY AND VENUE</b>
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	<b>Charge</b>
Place of Delivery:	As indicated below	Delivery Term:	<b>Days</b>
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U:	<b>09636984404 09923015628 09552161070</b>

Item No.	Unit	Quantity	Unit Cost	Amount
	<b>PROVISION OF FOOD AND VENUE FOR THE SOCIAL TECHNOLOGY UNIT AND PAG ABOT MEETING CUM YEAR END PLANNING</b>			
	<b>Venue: Legazpi city</b>			
	<b>December 05, 2024</b>			
	Pax AM Snacks, Lunch, PM Snacks and Venue Rental	20	630.00	12,600.00
	Pax Dinner and Accommodation	8	950.00	7,600.00
	The Service Provider will submit a menu for this activity.			
	Guided buffet with soup and dessert,			
	Menu shall include three (3) viands (Pork, Chicken, Beef or Fish), Vegetable and Dessert (No Dory Fish in the menu)			
	Free Flowing coffee and water			
	Can accommodate requests of participants with special dietary meals/non-pork eaters or Muslim participants			
	Airconditioned session Hall			
	Free electrical connection for equipment e.g. LCD projector with extension cords			
	Free use of sound system with at least two functional microphones audio jack			
	Note: with attached Standard Requirements Form			
	Contract Management Section			
	In: <u>10-14-24</u> Date/Time: <u>4:10</u>			
	Out: _____ Date/Time: _____			



Total Amount	NOTE: This includes all items you conformed indicated in the RFQ.	<b>20,200.00</b>
in Words:	<b>Twenty Thousand Two Hundred Pesos and No Centavos</b>	

Note: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.  
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days  
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.  
**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

**KAIROS FOOD & ALLIED SERVICES COPORATION**

Signature over Printed Name of Supplier

Date: 10/14/24

**NORMAN S. LAURIO**  
Regional Director

Funds Available:

**GERARD D. DE LEOZ**  
Administrative Officer II

ORS No.: 24-10-12-514

Amount: 20,200.00