

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

PURCHASE ORDER

Supplier:	ME RAINBOW DRY GOODS TRADING	PO. No.:	NF 2407-0348
Address:	D6 CRESINI BLDG2 CBD2 TRIANGULO NAGA CITY	Date:	July 15, 2024
Contact No.:		Mode of Procurement:	SHOPPING UNDER SECTION 52.1(B)
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	Charge
Place of Delivery:	DSWD FO V, Rawis, Legazpi City	Delivery Term:	30 Days
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U.:	09636984404 09923015628 09552161070

Item No.	Unit	Quantity	Unit Cost	Amount	
PURCHASE OF OFFICE SUPPLIES FOR STU PROJECTS AND PROGRAMS					
	box	Fastener, plastic, 50's/ box	10	35.00	350.00
	box	Rubber band, #18, 350g	1	140.00	140.00
	pcs	Correction tape, 8m	18	25.00	450.00
	pcs	Marker, permanent, black, broad	300	25.00	7,500.00
	pcs	Marker, permanent, blue, broad	50	25.00	1,250.00
	pcs	Marker, whiteboard, black, fine	20	20.00	400.00
	pcs	Marker, whiteboard, blue, fine	20	20.00	400.00
	box	Paper clip, vinyl/ plastic coated metal, 33mm	10	20.00	200.00
	pcs	Dater stamp	2	350.00	700.00
	pcs	Stamp pad, felt, blue	2	40.00	80.00
	pad	Note pad, stick on, 2" x 3", 100's/ pad	10	20.00	200.00
	box	Ballpen, ordinary, blue, 12's/ box	5	85.00	425.00
	box	Ballpen, ordinary, black, 12's/ box	5	85.00	425.00
	pcs	Envelope, expanding, plastic, colored, transparent, with lock, legal	200	55.00	11,000.00
	bottle	Glue, all purpose, atleast 130g	3	45.00	135.00
	roll	Tape, masking, 48mm	10	45.00	450.00
	roll	Tape, transparent, 48mm	10	25.00	250.00
	pcs	Signpen, extra fine tip, black	100	35.00	3,500.00
	pcs	Signpen, extra fine tip, blue	50	35.00	1,750.00
	pcs	Signpen, extra fine tip, red	30	35.00	1,050.00
	box	Clip, backfold, 25mm, 12's/ box	10	25.00	250.00
	box	Clip, backfold, 50mm, 12's/ box	10	65.00	650.00
	pcs	Steno notebook, atleast 40 leaves	300	25.00	7,500.00
	pcs	Manila paper, atleast 36" x 48"	1000	5.00	5,000.00
	pack	Sticker paper, A4, ink jet friendly, 10's/ pack, white	30	45.00	1,350.00
	box	Storage box, plastic, 80L with wheels, heavy duty, white	6	800.00	4,800.00
	pack	Colored paper, single color, 80gsm, A4, 250's, yellow	3	250.00	750.00
	pack	Colored paper, single color, 80gsm, A4, 250's, sky blue	3	250.00	750.00
	pack	Colored paper, single color, 80gsm, A4, 250's,	3	250.00	750.00
	pack	Colored paper, single color, 80gsm, A4, 250's, apple green	3	250.00	750.00
	pack	Colored paper, single color, 80gsm, A4, 250's, pink	3	250.00	750.00

Total Amount in Words: **Fifty Three Thousand Nine Hundred Fifty Five Pesos and No Centavos** **53,955.00**

Note: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the condut of the activity or in the succeeding days
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.

LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme: **ME RAINBOW DRY GOODS TRADING** Signature over Printed Name of Supplier
 Date: 9-5-24

NORMAN S. LAURIO Regional Director

Funds Available: **GERARD D. DE LEOZ** Administrative Officer II

ORS No.: 24-07-07880
 Amount: 53,955.00