

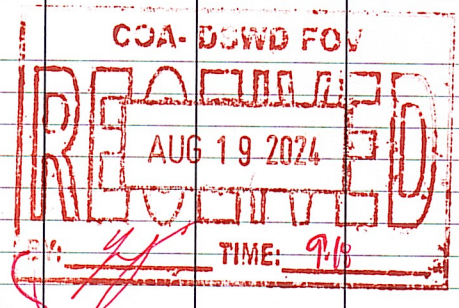
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>PANDAYAN BOOKSHOP INC.</b>	PO. No.:	<b>NF 2407-0352</b>
Address:	<b>LCC MALL PEÑARANDA ST., LEGAZPI CITY</b>	Date:	<b>July 15, 2024</b>
Contact No.:	<b>09603333747</b>	Mode of Procurement:	<b>SMALL VALUE PROCUREMENT</b>
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	<b>Charge</b>
Place of Delivery:	<b>DSWD FO V, Rawis, Legazpi City</b>	Delivery Term:	<b>15 Days</b>
Date of Delivery:		For Delivery Schedule and Queries Please Contact C.M.U.:	<b>09636984404 09923015628 09552161070</b>

Item No.	Unit	Quantity	Unit Cost	Amount
<b>SUPPLY AND DELIVERY OF FURNITURE AND FIXTURES FOR USE OF PROCUREMENT STAFF</b>				
	unit	2	10,800.00	21,600.00
	<b>OFFICE TABLE OD-1C</b> Dimension: at least 1200mm(L) x 750mm(H) x 600mm(W) (+/-5% variance) <b>1200x700x750mm</b> with center drawer and fixed mobile pedestal locking system with key included Color: gray			
	unit	2	6,000.00	12,000.00
	<b>OFFICE CHAIR CH8528</b> Adjustable seat height adjustable armrest Swivel 360 degrees Width: at least 62 cm <b>63*65*101-111</b> Depth: at least 51cm Height: at least 100-112cm Seat height: at least 45-55cm Color: black <b>black</b> Fabric padded seat with 60mm thick foam, mesh black, with armrest <b>mesh</b>			
Delivery Date: 15 calendar days from receipt of PO				
Contract Management Section In: <u>8/16/24</u> Date/Time: <u>9:48</u> Out: _____ Date/Time: _____				



Total Amount in Words:	<b>Thirty Three Thousand Six Hundred Pesos and No Centavos</b>	<b>33,600.00</b>
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Note: This includes All Amenities, you conformed in the Standard Requirements for Venue attached in the RFQ.  
 Note: In case of fortuitous events or other circumstances that the number of participants is reduced, adjustment shall be made prior to the conduct of the activity or in the succeeding days  
 Note: Guaranteed only in the 1st day of activity or per advance notice of End User, While actual on the succeeding days.  
**LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**

Conforme:

**PANDAYAN BOOKSHOP INC.**  
 Signature over Printed Name of Supplier  
 Date: 8/15/24

**NORMAN S. LAURIO**  
 Regional Director  
RAULA ENOJAS  
 APD & Administration

Funds Available:

**GERARD D. DE LEOZ**  
 Administrative Officer II

ORS No.: 24-08-09089  
 Amount: 33,600.00