

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

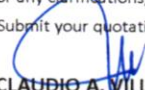
REQUEST FOR QUOTATION (RFQ)

Company Name _____	P.R. No. <u>IB GOP 2024-DSWD-064</u>
Company Address _____	Date: <u>December 11, 2024</u>
Contact No. _____	MOP: <u>Section 53.1 Negotiated Procurement Two-Failed Bidding</u>
PhilGEPS Certificate No. _____	TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
1	1	Contract	<p style="text-align: center;">VARIOUS WORKS AT DSWD FO V BURAGUIS- OFFICE</p> <p style="text-align: center;"><i>Please see the attached Terms of Reference, Drawings, Detailed Estimate, Bill of Quantities and Invitation for Negotiated Procurement</i></p>	<input type="checkbox"/> Comply		
<i>Page 1 of 1</i>						
			Approved Budget for the Contract:	PHP 1,451,170.23	Total	

- IMPORTANT REMINDERS:**
- Price quotation/s must be valid for a period of **120 days** from the date of submission.
 - DELIVERY PERIOD: Within 15 Calendar Days from Receipt of Purchase Order**
 - PLACE OF DELIVERY: DSWD FO V Buraguis, Legazpi City**
 - The project shall be **AWARDED** as follows: (a) as one contract ___ (b) **separate contracts per lot** ___ (c) separate contracts per item
 - TERMS OF PAYMENT: **Fifty Percent (50%) and One Hundred Percent (100%) of Accomplishment**
 - LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
 - Required documents to submit:
 - a. As stated in Annex A, attached herewith**
 - As a condition for AWARD, you will be required to submit the following documents:
 - a. As stated in Annex A, attached herewith**
 - For any clarifications, you may contact the BAC Secretariat through bacsec.fo5@dswd.gov.ph or **0910-017-0818**
 - Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on **December 17, 2024, 12:00 PM.**

 CLAUDIO A. WILLAREAL JR. BAC Chairperson	_____ Signature Over Printed Name of Canvasser	_____ Signature Over Printed Name of Bidder
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Field Office V

**Invitation for Negotiated Procurement for the
VARIOUS WORKS AT DSWD FO V BURAGUIS - OFFICE**

1. Given the two (2) failed public biddings conducted, the Department of Social Welfare and Development, Field Office V, intends to negotiate, as authorized by its Regional Director, per Section 53.1 Two Failed Biddings of the Revised IRR of RA 9184 intends to apply the sum of ~~One Million Four Hundred Fifty-One Thousand One Hundred Seventy Pesos and Twenty-Three Centavos (P1,451,170.23)~~, being the Approved Budget for the Contract (ABC) to payments under the contract for VARIOUS WORKS AT DSWD FO V BURAGUIS – OFFICE per **IB GOP 2024-DSWD-064**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
 2. The Department of Social Welfare and Development, Field Office V, now invites offers/proposals for the said project. The services must be delivered within 30 calendar days from receipt of the Purchase Order.
 3. Opening of Quotation/Proposal will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. This is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, according to RA No. 5183.
 4. Prospective Bidders may obtain further information from the **Department of Social Welfare and Development Field Office V** and inspect the Bidding Documents at the address given below from **8:30 AM to 4:00 PM (Except Saturdays, Sundays & Holidays)**.
 5. A Request for Quotation may be acquired by interested Bidders on **December 11, 2024**, from the given address and website(s) below.
 6. Bids must be duly received by the BAC Secretariat **through (i) manual submission** at the office address indicated below, on or before **12:00 PM, DECEMBER 17, 2024**. **Late bids shall not be accepted.**
 7. All Offers/Proposals must be accompanied by a bid security in any of the acceptable forms and in the amount stated in Section 27.2 of the Revised IRR of RA 9184.
 8. Bid opening shall be at **1:30 PM, DECEMBER 17, 2024** at **BAC Conference Room, DSWD FO V, Rawis, Legazpi City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
1. The **Department of Social Welfare and Development Field Office V** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

2. For further information, please refer to:

KIMBERLEE G. LANUZA
BAC Secretariat
DSWD FO V, Government Center Site,
Rawis, Legazpi City 4500
Email address: bacsec.fo5@dswd.gov.ph
Contact No.: 0910-017-0818

3. You may visit the following websites:

For downloading of Bidding Documents: <https://fo5.dswd.gov.ph/philgeps2024/>

December 11, 2024


CLAUDIO A. VILLAREAL JR.
BAC Chairperson

Bid Data Sheet

ITB Clause			
7.1	“Subcontracting is not allowed.”		
10.3	A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project.		
10.4	The key personnel must meet the required minimum years of experience set below:		
	<u>Key Personnel</u>		<u>Relevant Experience</u>
	Project Manager	Licensed Architect/Engineer with valid PRC ID	With at least 5 years of experience as a Project Manager in construction supervision preferably with a background in vertical and horizontal structures and other buildings
	Project Architect / Engineer	Licensed Civil Engineer / Architect with valid PRC ID; with a certificate of employment from previous and present employment	With at least 3 years of experience in construction preferably with vertical and horizontal structure and other buildings
	Master Plumber	Licensed Master Plumber with valid PRC ID; with a certificate of employment from previous and present employment	With at least 5 years of experience in supervision, maintenance and installation of plumbing system and other related works
	Safety Officer	Certificate in Occupational Health and Safety (COSH/BOSH); With a certificate of employment from previous and present employment	With at least 2 years of experience as a Safety Officer preferably in construction projects
	First Aider	With a vocational diploma /short course Certificate Bachelor's/College Degree in any field or a valid First Aid and Basic Life Support Certificate	With at least 1 year of working experience in the medical and/or construction field

	Foreman	At least College Graduate/College Level/ Vocational / High School graduate Vertical and Horizontal Structures; With a certificate of employment from previous and present employment	With at least 5 years of accumulated experience in construction supervision and / or construction	
10.5	The minimum major equipment requirements are the following: Equipment 1. Minor Hand Tools 2. Electric Grinder 3. Fusion Machine 4. Electric Drill 5. Generator including oil, lubricant, and gas			
12	“Alternative Bids shall not be accepted.”			
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than 2% of the ABC , if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee, or irrevocable letter of credit; b. The amount of not less than 5% of the ABC if bid security is in Surety Bond.			
19.2	“Partial Bid is not allowed.”			
20	1. Valid Philippine Contractors Accreditation Board (PCAB) License 2. Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS); and 3. Other appropriate licenses and permits required by law.			
21	Additional Contract documents are the following; 1. Construction Schedule and S-Curve; 2. Manpower Schedule; 3. Construction Methods; 4. Equipment Utilization Schedule; 5. Construction Safety and Health Program Approved by the DOLE; 6. PERT/CPM or other Acceptable Tools Of Project Scheduling;			

Conformed:

Signature: _____

Name: _____

Position: _____

Date: _____

Special Conditions of Contract

GCC Clause	
4.1	Within Thirty (15) calendar days from the receipt of Purchase Order
6	“No further Instructions.”
7.2	Five (5) Years
10	a. No daywork are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity’s Representative within Ten (10) calendar days from the receipt of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is Five Percent (5%) of the progress billing.
13	“Advance Payment is not allowed.”
14	Schedule of Payment: Fifty Percent (50%), and One Hundred Percent (100%) of accomplishment
15.1	The date by which operating and maintenance manuals are required is Seven (7) calendar days from the receipt of the Certificate of Completion. The date by which “as built” drawings are required is Thirty (30) calendar days from the receipt of the Certificate of Completion.
15.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is the whole amount of retention.

Conformed:

Signature: _____

Name: _____

Position: _____

Date: _____

Specifications, Drawings, and Bill of Quantities

Note: Please see the link indicated below for the Scope of Works;

<https://bit.ly/DSWDFOVBURAGUISREPAIR>



REMARKS:

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

Checklist of Technical and Financial Documents

Class "A" Documents

Legal Documents

- 1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
Special PCAB License in case of Joint Ventures;
2. **and** registration for the type and cost of the contract to be bid; **and**
3. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or** Original copy of Notarized Bid Securing Declaration; **and**
4. Project Requirements, which shall include the following:
- (a) ~~Organizational chart for the contract to be bid;~~
 - (b) List of contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - (c) List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; and
5. Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Class "B" Documents

1. If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
6. Original of duly signed and accomplished Request for Quotation (RFQ);
and
7. Original of duly signed Bid Prices in the Bill of Quantities; and
8. Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and
9. Cash Flow by Quarter