

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

REQUEST FOR QUOTATION

Company Name _____
 Company Address _____
 Contact No. _____
 PhilGEPS Certificate No. _____

P.R. No. IB GOP 2024-DSWD-065
 Date: December 10, 2024
 MOP: TWO FAILED BIDDINGS
 TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			SUPPLY, LABOR, MATERIALS AND DELIVERY OF DSWD FO V-4PS ADVOCACY			
1	30	pcs	4Ps X - BANNER STANDEES WITH CARRYING BAG Material: Aluminum Alloy Size: 2 x 5 ft. Banner content to follow <u>ABC: P30,000.00</u>	<input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply		
2	200	pcs	4Ps CUSTOMIZED FOLDER KIT Folder: Spread Size: 18 inches x 12 inches Folder size: 9 inches x 12 inches Folder with 1 pocket (right side, V-type edge, glued outside edge) and spine to hold A4 paper With slit for calling card, brochure and with 3 inches x 12 inches tuck-in flap so materials won't flip out Front cover of the folder with spot lamination <u>ABC: P21,000.00</u>	<input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply		
3	200	pcs	4Ps FOLDABLE MINI ELECTRIC FAN Color: White Power: 2.5 W Battery Voltage: 3.7 V Input Voltage/current: 5V/2A Battery: 3000mah Material: ABS/PC Power interface: Type C USB Angle Adjustment: down 90 degrees Print: DTF With box per item <u>ABC: P40,000.00</u>	<input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply		
4	200	pcs	4Ps HYDRO WATER BOTTLE FLASK Material: Narrow wide mouth flex cap insulation vacuums double wall tumbler drinking bottle thermal container Color Material: Red Size: 500 ml Print: Front: DSWD and Bagong Pilipinas Logo <u>ABC: P80,000.00</u>	<input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply		
			<i>Please see attached sample layout</i> https://drive.google.com/file/d/1uSuZwi77Rxx9MgByd6YCYZhoqEMoHjzf/vi?usp=sharing Page 1 of 2			
			Approved Budget for the Contract: <u>PHP 415,500.00</u>			

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of ____ days from the date of submission.
- DELIVERY PERIOD: 30 days after the approval of sample material/s.**
- PLACE OF DELIVERY: DSWD FO V, Rawis, Legazpi City.**
- The project shall be **AWARDED** as follows: ___ (a) as one contract ___ (b) separate contracts per lot ___ (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification (Platinum Membership)
 - Bid Securing Declaration
 - Omnibus Sworn Statement
- As a condition for AWARD, you will be required to submit the following documents:
 - Omnibus Sworn Statement
 - _____
- For any clarifications, you may contact the BAC Secretariat through **bacsec.fo5@dswd.gov.ph** or **0910-017-0818**
- Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on **December 17, 2024, 8:30 AM**

Originally Sgd.

JINKY A. MANGAMPO
 OIC Procurement Head

 Signature Over Printed Name of Convasser

 Signature Over Printed Name of Bidder

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			SUPPLY, LABOR, MATERIALS AND DELIVERY OF DSWD FO V-4PS ADVOCACY			
5	400	pcs	2024 COFFEE TABLE BOOK AND ANNUAL REPORT VOLUME IV			
			Size: 9" width x 12" height	<input type="checkbox"/> Comply		
			No. of Pages: 80 (40 sheets)	<input type="checkbox"/> Comply		
			Paper: Cover - Coated Paper #120; Book Binding Board	<input type="checkbox"/> Comply		
			Print: Cover: Full Color, matte with embossed logo and title	<input type="checkbox"/> Comply		
			Pages: Full Color; Finish	<input type="checkbox"/> Comply		
			Cover - Hardbound with Full color	<input type="checkbox"/> Comply		
			ABC: P132,000.00			
6	80	pcs	CUSTOMIZED DSWD 4Ps POLO SHIRTS			
			Fabric Material: Honeycomb	<input type="checkbox"/> Comply		
			Color: Combination of Blue and Gray	<input type="checkbox"/> Comply		
			Logo Application: Rubberized silkscreen (4Ps Logo, DSWD FO V and Bagong Pilipinas Logo)	<input type="checkbox"/> Comply		
			Design: Short Sleeve/buttoned collar	<input type="checkbox"/> Comply		
			Breakdown of Sizes: XS: 15 pcs, S: 15 pcs, M: 20 pcs, L: 15 pcs, XL: 10 pcs, 2XL: 3 pcs, 3XL: 2 pcs	<input type="checkbox"/> Comply		
			The service provider should provide the layout of the polo shirt in compliance with the DSWD Branding Guidelines and ensure proper coordination with the SMU Information Officer	<input type="checkbox"/> Comply		
			Sample Layout:			
			https://drive.google.com/file/d/1y1TuTDqEfkoggPYWV8HAuie4xAAxQIP/view?usp=drive_link			
			ABC: 60,000.00			
7	35	pcs	CUSTOMIZED DSWD 4Ps CORPORATE BLAZER JACKET FOR MEN & WOMEN			
			Fabric Material: Brushed Twill or Micro Twill, non-iron fabric, durable	<input type="checkbox"/> Comply		
			Lining: Polyester	<input type="checkbox"/> Comply		
			Style: Business and Casual	<input type="checkbox"/> Comply		
			Size: Actual Body Measurement/Tailored Fit	<input type="checkbox"/> Comply		
			Closure: Zipper	<input type="checkbox"/> Comply		
			Cuffs: Three (3) Buttons Cuffs	<input type="checkbox"/> Comply		
			Pocket: Outer Pockets: Two (2) side, slash hand pockets	<input type="checkbox"/> Comply		
			Logo:	<input type="checkbox"/> Comply		
			Front, Left Chest: 4Ps Logo	<input type="checkbox"/> Comply		
			Back: DSWD Logo and Bagong Pilipinas Logo	<input type="checkbox"/> Comply		
			Color and Logo Application Method: Gray, rubberized silkscreen	<input type="checkbox"/> Comply		
			Collar: Shirt Collar	<input type="checkbox"/> Comply		
			Breakdown of sizes: XS: 2 pcs, S: 3 pcs, M: 10 pcs, L: 10 pcs, XL: 7 pcs, 2XL: 3 pcs	<input type="checkbox"/> Comply		
			The service provider should provide the layout of the polo shirt in compliance with the DSWD Branding Guidelines and ensure proper coordination with the SMU Information Officer	<input type="checkbox"/> Comply		
			Sample Layout:			
			https://drive.google.com/file/d/1n39cXK3ZmHIWM3nMPRgMkgZTCxOOOn9W/view?usp=drive_link			
			ABC: 52,500.00			
			Page 2 of 2			
			Total Approved Budget for the Contract:			PHP 415,500.00

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