

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

Company Name _____
Company Address _____
Contact No. _____
PhilGEPS Certificate No. _____

P.R. No. IB GOP 2024-DSWD-066
Date: December 10, 2024
MOP: TWO FAILED BIDDINGS
TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

| ITEM NO. | QTY. | UNIT | ITEM DESCRIPTION AND SPECIFICATIONS | Kindly CHECK to signify compliance to the specs. | UNIT COST | TOTAL COST |
|--|------|-------|---|--|-----------------------|------------|
| | | | SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR PANTAWID OF DSWD FO V | | | |
| 1 | 1 | unit | CONFERENCE TABLE Capacity: Maximum of 10 seating with LAN Socket, USB Charger power cable, VGA and HDMI MDF Board Melamine panels Flap up Socket Dimension: Length: at least 240 cm Width: at least 210 cm Height: at least 75 cm | <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply | | |
| 2 | 6 | units | OFFICE CHAIR 360 swivel Chrome plated star base Adjustable height Dimension: Length: at least 59 cm Width: at least 48 cm Height: at least 97 cm | <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply | | |
| 3 | 1 | unit | COFFEE TABLE Top Round Glass with black steel base with 2 pairs of chairs Color: Light Gray Leatherette Dimension: Length: 59 cm Width: 59 cm Height: 71 cm | <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply <input type="checkbox"/> Comply | | |
| Page 1 of 2 | | | | | | |
| Approved Budget for the Contract: | | | | | PHP 457,600.00 | |

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of ____ days from the date of submission.
- DELIVERY PERIOD: 30 days after the approval of sample material/s.**
- PLACE OF DELIVERY: DSWD FO V, Rawis, Legazpi City.**
- The project shall be **AWARDED** as follows: ___ (a) as one contract ___ (b) separate contracts per lot ___ (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification (Platinum Membership)
 - Bid Securing Declaration
 - Omnibus Sworn Statement
- As a condition for AWARD, you will be required to submit the following documents:
 - Omnibus Sworn Statement
 - _____
- For any clarifications, you may contact the BAC Secretariat through **bacsec.fo5@dswd.gov.ph** or **0910-017-0818**
- Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on **December 17, 2024, 8:30 AM**

Originally Sgd.

JINKY A. MANGAMPO
OIC Procurement Head

Signature Over Printed Name of Convasser

Signature Over Printed Name of Bidder

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| SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR PANTAWID OF DSWD FO V | | | | | | |
| 4 | 25 | units | OFFICE TABLE | | | |
| | | | Color: Gray | <input type="checkbox"/> Comply | | |
| | | | Metal Table | <input type="checkbox"/> Comply | | |
| | | | With Key Lock for all drawers | <input type="checkbox"/> Comply | | |
| | | | 3 side drawer and 1 central drawer | <input type="checkbox"/> Comply | | |
| | | | Dimension: | <input type="checkbox"/> Comply | | |
| | | | Length: at least 1200 mm (+/-5% variance) | <input type="checkbox"/> Comply | | |
| | | | Width: at least 600 mm (+/-5% variance) | <input type="checkbox"/> Comply | | |
| | | | Height: at least 750 mm (+/-5% variance) | <input type="checkbox"/> Comply | | |
| 5 | 24 | units | OFFICE CHAIR | | | |
| | | | Adjustable seat height | <input type="checkbox"/> Comply | | |
| | | | Swivel 360 degrees | <input type="checkbox"/> Comply | | |
| | | | Color: Black | <input type="checkbox"/> Comply | | |
| | | | Fabric padded seat with at least 60 mm thick new foam, mesh back with armrest | <input type="checkbox"/> Comply | | |
| | | | Dimension: | <input type="checkbox"/> Comply | | |
| | | | Width: at least 62 cm | <input type="checkbox"/> Comply | | |
| | | | Depth: at least 51 cm | <input type="checkbox"/> Comply | | |
| | | | Height: at least 100-112 cm | <input type="checkbox"/> Comply | | |
| | | | Seat Height: at least 45-55 cm | <input type="checkbox"/> Comply | | |
| Page 2 of 2 | | | | | | |
| Total Approved Budget for the Contract: | | | | | | PHP 457,600.00 |

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