DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Center Site, Rawis, Legazpi City, Albay

REQUEST FOR QUOTATION

Company Name _____ P.R. No. NF 2403-0232
Company Address _____ Date: April 1, 2024
Contact No. _____ MOP: DIRECT CONTRACTING
PhilGEPS Certificate No. _____ TIN: _____

*Please quote your lowest government price for the following item(s) specified below. Check/tick the "**COMPLY**" box if bidder complies with the specifications. A quotation containing unchecked/unticked "**COMPLY**" boxes would be automatically rated as "**FAILED**".*

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly CHECK to signify compliance to the specs.	UNIT COST	TOTAL COST
			PURCHASE OF TONER TK-7220			
	5	pc	Toner, TK-7220, for KYOCERA COPIER TASKAlfa 4012i			
			Page 1 of 1			
			Approved Budget for the Contract: PHP 89,100.00			

IMPORTANT REMINDERS:

1. Price quotation/s must be valid for a period of _____ days from the date of submission.
2. **DELIVERY PERIOD: As specified in the contract.**
3. **PLACE OF DELIVERY: DSWD FO V, Rawis, Legazpi City.**
4. The project shall be **AWARDED** as follows: __✓__ (a) as one contract _____ (b) separate contracts per lot _____ (c) separate contracts per item
5. TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
6. LIQUIDATED DAMAGES: **one percent (1%) of every day of delay of the cost of undelivered portion until such time completion and acceptance of delivery of goods or services has been made.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract,** without prejudice to other courses of action and remedies available under the circumstances.
7. Required documents to submit:
   a. PhilGEPS Certification Number b. Valid Mayor's or Business Permit c. Latest Income Tax Return
8. As a condition for AWARD, you will be required to submit the following documents:
   a. Omnibus Sworn Statement b. _____
9. For any clarifications, you may contact the BAC Secretariat through **fo5kcprocurement@gmail.com or 0910-017-8818**
10. Submit your quotation duly signed by you or your duly authorized representative not later that the deadline on APR 04 2024

JUDEX DONNEL G. LLAMOSO
BAC & Procurement Head

ANA MAE M. AYTGABAN
Signature Over Printed Name of Canvasser

_____
Signature Over Printed Name of Bidder