

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
 Regional Government Center, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name:	_____	PR No.:	NF 2404-0291
Company Address:	_____	Date:	May 03, 2024
Contact No./ Email Address:	_____	Mode of Procurement:	Sec.53.9 Small Value Procurement
PhilGEPS Certificate No.:	_____	TIN No.:	_____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
			<b>LABOR AND MATERIALS FOR THE PRODUCTION OF DSWD SOCIAL PENSION ADVOCACY SHIRTS</b>			
1			<b>POLO SHIRTS</b> <i>Material: cotton, lacoste fabric</i> <i>Print(front): colored DSWD SOCPEN logo(left side)</i> <i>Print(back): colored DSWD logo with slogan(middle top)</i> <i>Both sleeves with written Social Pension silk screen</i>	<input type="checkbox"/> Comply	P	P
			<b>Colors:</b>			
	22	pcs	Red with a combination of cassidy red color			
	22	pcs	White with a combination of red			
	22	pcs	Light blue with a combination of navy blue			
	22	pcs	White with a combination of navy blue			
	22	pcs	With black accents on collar and top and the tip end of sleeves			
	22	pcs	Plain white polo shirts			
			<b>Sizes/ color:</b>			
			SMALL - 4pcs			
			MEDIUM - 4pcs			
			LARGE - 6pcs			
			XLARGE - 6pcs			
			2XL - 2pcs			
			<b>PLEASE SEE ATTACHED SAMPLE DESIGN</b>			
			<i>The winning service provider shall submit sample for the approval of the end-user prior to mass production</i>			
			<b>ABC: Php 72,600.00</b>			

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**IMPORTANT REMINDERS:**

- Price quotation/s must be valid for a period of 120 calendar days from the date of submission.
- DELIVERY PERIOD: Thirty(30) Calendar Days upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: DSWD FO V, LEGAZPI CITY
- The Project shall be AWARDED as follows:      (a) as one contract      b) separate contracts per lot      (c) separate contracts per item
- TERM OF PAYMENT: CHARGED ACCOUNT, unless specified.
- LIQUIDATED DAMAGES: One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
  - Omnibus Sworn Statement for Contract Fifty Thousand Pesos(Php50,000.00) and above.
- For any clarifications, you may contact the BAC Secretariat at procurement.fo5@dswd.gov.ph or at 0910-017-0818. **MAY 10 2024**
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on \_\_\_\_\_.

JUDEX DONNEL G. LLAMOSO  
 AO IV/ Head-PROCUREMENT

*BEN GRAY JR. UNANTAS*  
 Signature over Printed Name of Canvasser

\_\_\_\_\_  
 Signature over Printed Name of Bidder/Authorized Representative