

DRN: HRMDD
End-User:

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Government Center, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

Company Name:	_____	PR No.:	NF 2405-0299
Company Address:	_____	Date:	May 04, 2024
Contact No./ Email Address:	_____	Mode of Procurement:	Sec.53.9 Small Value Procurement
PhilGEPS Certificate No.:	_____	TIN No.:	_____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
			RENTAL OF SOUNDS AND LIGHTS DURING THE OPENING OF WELLNESS FEST ACTIVITY ON MAY 20, 2024 IN LEGAZPI CITY			
1		set	SOUND SYSTEM AND LIGHTS <i>With atleast five(5) functional wireless microphones</i> <i>To be assembled atleast two(2) hours before the start of the event</i> <i>Shall cover the whole duration of the event - 8:00am to 5:00pm</i>	<input type="checkbox"/> Comply	P	P
2		set	ASSEMBLABLE STAGE <i>Metal scaffoldings and metal platform</i> <i>Size: 8ft(W) x 12ft(L) x 3ft(H)</i>	<input type="checkbox"/> Comply	P	P
			ABC: Php 80,000.00			

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IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of 120 calendar days from the date of submission.
- DELIVERY PERIOD: AS SCHEDULED upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: DSWD FO V, LEGAZPI CITY
- The Project shall be **AWARDED** as follows: ___ (a) as one contract ___ (b) separate contracts per lot ___ (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification Number
 - Valid Mayor's or Business Permit
 - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
 - Omnibus Sworn Statement for Contract Fifty Thousand Pesos(Php50,000.00) and above.
- For any clarifications, you may contact the BAC Secretariat at procurement.fo5@dswd.gov.ph or at 0910-017-0818.
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on MAY 10 2024.

JUDEX DONNEL G. LLAMOSO
AO IV/ Head-PROCUREMENT

BEN [Signature]
Signature over Printed Name of Canvasser

Signature over Printed Name of Bidder/Authorized Representative