

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
 Regional Government Center, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_ PR No.: NF 2406-0374  
 Company Address: \_\_\_\_\_ Date: June 06, 2024  
 Contact No./ Email Address: \_\_\_\_\_ Mode of Procurement: Sec. 52 Shopping  
 PhilGEPS Certificate No.: \_\_\_\_\_ TIN No.: \_\_\_\_\_

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Comply Tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
<b>PURCHASE OF FURNITURES AND FIXTURES FOR USE OF CIS STAFF</b>						
1	180	pcs	Storage box, white or light blue, 70L	<input type="checkbox"/> Comply	P	P
2	10	pcs	Office table with 3 drawers, dark walnut, wooden top. Gauge: 22; size: 1200mm(L) x 600mm(D) x 750mm(H)(+/- 5% variance)	<input type="checkbox"/> Comply	P	P
3	3	pcs	Ergonomic table standing desk adjustable height Top: 110-130cm(L) x 40-70cm(W); adjustable height: 60-90cm(+/- 5% variance)	<input type="checkbox"/> Comply	P	P
4	15	pcs	Office chair, black or brown/ yellow brown Size: 58.5cm(L) x 49cm(W) x 104.5cm(H)(+/- 5% variance) Seat height: 50cm(+/- 5% variance) Seat depth: 47.5cm(+/- 5% variance)	<input type="checkbox"/> Comply	P	P
<b>ABC: Php 383,500.00</b>						

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**IMPORTANT REMINDERS:**

- Price quotation must be valid for a period of **120 calendar days** from the date of submission.
- DELIVERY PERIOD: **Thirty(30) Calendar Days** upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: **DSWD FO V, Rawis, Legazpi City**
- The Project shall be **AWARDED** as follows:      (a) as one contract      (b) separate contracts per lot      (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FGV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
  - Oath/ Sworn Statement for Contract **City Thousand Pesos(Php50,000.00) and above**
- For any clarifications, you may contact the BAC Secretariat at [procurement@dswd.gov.ph](mailto:procurement@dswd.gov.ph) or at 0910-817-0818.
- Submit your quotation **electronically** signed by you or your duly authorized representative not later than the deadline on **JUN 11 2024 12:00 PM**

JUDE DONNEL G. LLAMOSO  
 AO III Head PROCUREMENT

*[Signature]*  
 Signature over Printed Name of Concessor

\_\_\_\_\_  
 Signature over Printed Name of Bidder/Authorized Representative