

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
 Regional Government Center, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_ PR No.: NF 2406-0377  
 Company Address: \_\_\_\_\_ Date: June 05, 2024  
 Contact No./ Email Address: \_\_\_\_\_ Mode of Procurement: Sec. 53.9 Small Value Procurement  
 PhilGEPS Certificate No.: \_\_\_\_\_ TIN No.: \_\_\_\_\_

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
			<b>LABOR AND MATERIALS FOR THE REPLACEMENT OF MAIN DOOR AT DSWD-ROC, BURAGUIS, LEGAZPI CITY</b>			
	1	lot	<b>SUPPLY AND INSTALLATION OF MAIN DOOR</b> 1800MM(W) X 2200MM(H) Double swing glass door in 2" x 6" anodized finish aluminum framed jamb with 10mm thick Tempered clear glass with frosted glass sticker Complete with accessories and rubber sealant Glass door handle: 38mm x 1000mm x 700mm; stainless steel, mirror finish  <b>Remarks:</b> Please refer to the attached technical specifications Scope of works includes labor, materials and equipment for the removal/ dismantling of the existing door and proper surface preparation prior to the installation All materials shall be subject to inspection and approval of the DSWD. Any materials installed without prior approval of DSWD shall be at the risk of rejection All works shall be supplied, installed and completed within 30 calendar days upon effectivity of NTP	<input type="checkbox"/> Comply	P	P
<b>ABC: Php 50,000.00</b>						

**IMPORTANT REMINDERS:**

- Price quotation must be valid for a period of 120 calendar days from the date of submission.
- DELIVERY PERIOD: Thirty (30) Calendar Days upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: DSWD FO V, Rawis, Legazpi City
- The Project shall be AWARDED as follows: (a) as one contract (b) separate contracts per lot (c) separate contracts per item
- TERM OF PAYMENT: CHARGED ACCOUNT, unless specified.
- LIQUIDATED DAMAGES: One-Tenth (10%) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
  - Omnibus Sworn Statement for Contract Fifty Thousand Pesos (Php 50,000.00) and above.
- For any clarifications, you may contact the SAC Secretariat at [procurement.iss@dswd.gov.ph](mailto:procurement.iss@dswd.gov.ph) or at 8210-017-0818.
- Submit your quotation authorized by you or your duly authorized representative not later than the deadline on **JUN 11 2024 12:00 pm**

JUDEX DONNEL S. LLAMOSO  
 AD/IN/Head-PROCUREMENT

*[Signature]*  
 Signature over Printed Name of Conveisor

Signature over Printed Name of Bidder/Authorized Representative