

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V  
Regional Government Center, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Contact No./ Email Address: \_\_\_\_\_

PhilGEPS Certificate No.: \_\_\_\_\_

PR No.: \_\_\_\_\_

NF 2406-0408

Date: \_\_\_\_\_

June 20, 2024

Mode of \_\_\_\_\_

Procurement: \_\_\_\_\_

Sec.53.9 Small Value Procurement

TIN No.: \_\_\_\_\_

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
<b>LABOR AND MATERIALS FOR THE PRODUCTION OF DRMD ADVOCACY POLO SHIRTS</b>						
1	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>Small, 19in(W) x 26in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
2	20	pcs	DRMD ADVOCACY POLO SHIRTS - RED AND WHITE <i>Small, 19in(W) x 26in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
3	20	pcs	DRMD ADVOCACY POLO SHIRTS - BLUE AND WHITE <i>Small, 19in(W) x 26in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
4	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>Medium, 20in(W) x 27in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
5	20	pcs	DRMD ADVOCACY POLO SHIRT - RED AND WHITE <i>Medium, 20in(W) x 27in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
6	20	pcs	DRMD ADVOCACY POLO SHIRT - BLUE AND WHITE <i>Medium, 20in(W) x 27in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
7	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>Large, 21in(W) x 28in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
8	20	pcs	DRMD ADVOCACY POLO SHIRT - RED AND WHITE <i>Large, 21in(W) x 28in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
9	20	pcs	DRMD ADVOCACY POLO SHIRT - BLUE AND WHITE <i>Large, 21in(W) x 28in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
10	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>XLarge, 22in(W) x 29in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
11	20	pcs	DRMD ADVOCACY POLO SHIRT - RED AND WHITE <i>XLarge, 22in(W) x 29in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
12	20	pcs	DRMD ADVOCACY POLO SHIRT - BLUE AND WHITE <i>XLarge, 22in(W) x 29in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
13	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>2XLarge, 24in(W) x 30in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
14	20	pcs	DRMD ADVOCACY POLO SHIRT - RED AND WHITE <i>2XLarge, 24in(W) x 30in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
15	20	pcs	DRMD ADVOCACY POLO SHIRT - BLUE AND WHITE <i>2XLarge, 24in(W) x 30in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
16	50	pcs	DRMD ADVOCACY POLO SHIRT - RED AND BLACK <i>3XLarge, 25in(W) x 31in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
17	20	pcs	DRMD ADVOCACY POLO SHIRT - RED AND WHITE <i>3XLarge, 25in(W) x 31in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
18	20	pcs	DRMD ADVOCACY POLO SHIRT - BLUE AND WHITE <i>3XLarge, 25in(W) x 31in(H) (+/- 5% variance)</i>	<input type="checkbox"/> Comply	P	P
<b>PLEASE SEE ATTACHED SAMPLE DESIGN</b>						
<i>The winning service provider shall provide sample for the approval of the end-user prior to mass production</i>						
<b>ABC: Php 342,000.00</b>						

**IMPORTANT REMINDERS:**

- Price quotation/s must be valid for a period of **30 calendar days** from the date of submission.
- DELIVERY PERIOD: **Thirty(30) Calendar Days** upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: **DSWD FO V, Rawis, Legazpi City**
- The Project shall be AWARDED as follows:  (a) as one contract  (b) separate contracts per lot  (c) separate contracts per item
- TERM OF PAYMENT: CHARGED ACCOUNT, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
  - PhilGEPS Certification Number
  - Valid Mayor's or Business Permit
  - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
  - Omnibus Sworn Statement for Contract **Fifty Thousand Pesos(Php50,000.00) and above.**
- For any clarifications, you may contact the BAC Secretariat at **procurement.fo5@dswd.gov.ph** or at 0910-917-0818.
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on **JUN 26 2024 12:00 PM**

JINKY A. MANGAMPO

AO IV Concurrent PROCUREMENT Head

Signature over Printed Name of Convasser

Signature over Printed Name of Bidder/Authorized Representative

## DSWD FO V - DRMD POLO SHIRT SPECIFICATIONS



**A**



**B**



**C**

		Color Code	Fabric	Logo Specs.
A.		Black:000000 Red: be091a	Cotton Fabric	Embroidered DRMD Logo
B.		White:ffffff Red:be091a	Cotton Fabric	Embroidered DRMD Logo
C.		White:ffffff Blue: 2e3192	Cotton Fabric	Embroidered DRMD Logo



		Color Code	Fabric	Logo Specs.
A.		Black:000000 Red: be091a	Cotton Fabric	HEAT PRESS/SILK SCREEN DSWD FO V Logo & Bagong Pilipinas Logo (white)
B.		White:ffffff Red:be091a	Cotton Fabric	HEAT PRESS/SILK SCREEN DSWD FO V Logo & Bagong Pilipinas Logo (colored)
C.		White:ffffff Blue: 2e3192	Cotton Fabric	HEAT PRESS/SILK SCREEN DSWD FO V Logo & Bagong Pilipinas Logo (colored)