

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V
Regional Government Center, Rawis, Legazpi City, Albay
REQUEST FOR QUOTATION

Company Name:	_____	PR No.:	NF 2408-0515
Company Address:	_____	Date:	August 13, 2024
Contact No./ Email Address:	_____	Mode of Procurement:	Sec.53.9 Small Value Procurement
PhilGEPS Certificate No.:	_____	TIN No.:	_____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
PURCHASE OF INFORMATION AND COMMUNICATION S TECHNOLOGY EQUIPMENT FOR USE OF SFP						
1	5	unit	PRINTER <i>All-in-one colored printer, wifi and connector</i> <i>Ink tank direct, spill free, error-free refilling</i> <i>5760 x 1140dpi(maximum resolution)</i> <i>Function: print, copy and scan</i> <i>Monthly duty cycle: 5,000 impressions</i> Printing: <i>Print speed: 7ppm(black), 5ppm(colored)</i> <i>Print resolution: 300dpi</i> Copying: <i>Print speed: 7cpm(black), 5cpm(colored)</i> <i>Print resolution: 300dpi</i> Scanning: <i>Optical resolution: 200dpi</i> <i>Bit depth: 24bit</i> <i>File format supported: PDF, TIFF, JPEG</i> Document and media handling: <i>Document feeder sheet capacity: 20 sheets</i> <i>Papar tray sheet capacity: 100 sheets</i>	<input type="checkbox"/> Comply	P	P
2	1	unit	PRINTER <i>Portable printer, all-in-one colored, wifi inkjet</i> <i>5760 x 1140dpi(maximum print resolution)</i> <i>Lightweight, legal and A4 size</i> <i>Function: print, copy and scan</i> <i>Monthly duty cycle: 5,000 impressions</i> Printing: <i>Print speed: 7ppm(black), 5ppm(colored)</i> <i>Print resolution: 300dpi</i> Copying: <i>Print speed: 7cpm(black), 5cpm(colored)</i> <i>Print resolution: 300dpi</i> Scanning: <i>Optical resolution: 200dpi</i> <i>Bit depth: 24bit</i> <i>File format supported: PDF, TIFF, JPEG</i> Document and media handling: <i>Document feeder sheet capacity: 20 sheets</i> <i>Papar tray sheet capacity: 50 sheets</i>	<input type="checkbox"/> Comply	P	P
			ABC: Php 95,000.00			

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of **30 calendar days** from the date of submission.
- DELIVERY PERIOD: **Fifteen(15) Calendar Days** upon receipt of Purchase Order (PO)
- PLACE OF DELIVERY: **DSWD FO V, Rawis, Legazpi City**
- The Project shall be **AWARDED** as follows: (a) as one contract (b) separate contracts per lot (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification Number
 - Valid Mayor's or Business Permit
 - Latest Income Tax Return
- As a condition for **AWARD**, you will be required to submit:
 - Omnibus Sworn Statement for Contract **Fifty Thousand Pesos(Php50,000.00) and above.**
- For any clarifications, you may contact the BAC Secretariat at **procurement.to5@dswd.gov.ph** or at 0910-017-0818.
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on **AUG 19 2024**.

JINKY A. MANGAMPO

AO IV/ Concurrent PROCUREMENT Head
ROSEMARIE A. VIDAL
AO III / Head - CMU

FORWARD PHOTOS
Signature over Printed Name of Canvasser

Signature over Printed Name of Bidder/Authorized Representative

nikki