

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FINANCIAL OFFICE V

Regional Center Site, Rawis, Legazpi City, Albay

REQUEST FOR QUOTATION

Company Name _____
 Company Address _____
 Contact No. _____
 PhilGEPS Certificate No. _____

P.R. No. NF 2408-0548,
 Date: August 29, 2024,
 MOP: SMALL VALUE PROCUREMENT,
 TIN: _____

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unticked "COMPLY" boxes would be automatically rated as "FAILED".

| ITEM NO. | QTY. | UNIT | ITEM DESCRIPTION AND SPECIFICATIONS | Kindly CHECK to signify compliance to the specs. | UNIT COST | TOTAL COST |
|--|------|------|--|--|-----------|----------------------|
| | | | SUPPLY AND INSTALLATION OF ACRYLIC OFFICE SIGN AND BUILDING DIRECTORIES AT DSWD FO V | | | |
| | 40 | pcs | 6" x 18" x 3 mm thk Wall Mounted White Acrylic Signage complete with stainless steel standoff bolts (glossy silver) | <input type="checkbox"/> Comply | | |
| | 15 | pcs | 6" x 18" x 3 mm thk Ceiling Mounted White Acrylic Signage complete with stainless steel hangers | <input type="checkbox"/> Comply | | |
| | 12 | pcs | A3 size x 3 mm thk Wall Mounted White Acrylic Building Directory Signage complete with stainless steel standoff bolts (glossy silver) | <input type="checkbox"/> Comply | | |
| | | | Note: 1. Collaborate with BGMS for the final design layout before fabrication and during installation. 2. All materials must be durable, weather resistant and aesthetically pleasing. 3. At least one (1) month warranty period. Provide maintenance and support services within warranty period as needed. 4. Refer to the attached technical specification for the list of office sign and building directory. 5. Fabrication and installation shall be completed within 30 days calendar days after approval of design/layout. | | | |
| Page 1 of 1 | | | | | | |
| Approved Budget for the Contract: | | | | | | PHP 96,048.00 |

IMPORTANT REMINDERS:

- Price quotation/s must be valid for a period of _____ days from the date of submission.
- DELIVERY PERIOD: As specified in the contract.**
- PLACE OF DELIVERY: DSWD FO V, Rawis, Legazpi City.**
- The project shall be **AWARDED** as follows: (a) as one contract _____ (b) separate contracts per lot _____ (c) separate contracts per item
- TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
- LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
- Required documents to submit:
 - PhilGEPS Certification Number
 - Valid Mayor's or Business Permit
 - Latest Income Tax Return
- As a condition for AWARD, you will be required to submit the following documents:
 - Omnibus Sworn Statement
 - _____
- For any clarifications, you may contact the BAC Secretariat through **fo5kcpurchase@gmail.com** or **0910-017-0818**
- Submit your quotation duly signed by you or your duly authorized representative not later than the deadline on September 9, 2021

ROSEMARIE A. VIDAL
 JINKY A. MANGAMPO
 AO III Head - CIVIL
 OIC-BAC & Procurement Head

Signature Over Printed Name of Canvasser

Signature Over Printed Name of Bidder