

**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**  
 Regional Government Center, Rawis, Legazpi City, Albay  
**REQUEST FOR QUOTATION**

DRN: \_\_\_\_\_  
 End-User: **PROTECTIVE/ CIS**



Company Name: _____	PR No.: <b>NF 2412-0798</b>	
Company Address: _____	Date: <b>December 9, 2024</b>	
Contact No./ Email Address: _____	Mode of Procurement: <b>Sec.53.9 Small Value Procurement</b>	
PhilGEPS Certificate No.: _____	TIN No.: _____	

Please quote your lowest government price for the following item(s) specified below. Check/tick the "COMPLY" box if bidder complies with the specifications. A quotation containing unchecked/unchecked "COMPLY" boxes would be automatically rated as "FAILED".

ITEM NO.	QTY.	UNIT	ITEM DESCRIPTION AND SPECIFICATIONS	Kindly tick the box to signify compliance to the specs.	UNIT COST	TOTAL COST
<b>SUPPLY AND INSTALLATION OF WINDOW BLINDS AT AICS SATELLITE OFFICES IN CAMARINES SUR</b>						
<b>AICS OFFICE - TIGAON, CAMARINES SUR</b>						
	38.90	sq.ft	Window 1 - 7.78' x 5.0'	<input type="checkbox"/> Comply	P	P
	39.85	sq.ft	Window 2 - 7.97' x 5.0'	<input type="checkbox"/> Comply	P	P
	39.40	sq.ft	Window 3 - 7.88' x 5.0'	<input type="checkbox"/> Comply	P	P
	39.40	sq.ft	Window 4 - 7.88' x 5.0'	<input type="checkbox"/> Comply	P	P
	39.40	sq.ft	Window 5 - 7.88' x 5.0'	<input type="checkbox"/> Comply	P	P
	29.55	sq.ft	Window 6 - 5.91' x 5.0'	<input type="checkbox"/> Comply	P	P
	25.10	sq.ft	Window 7 - 5.02' x 5.0'	<input type="checkbox"/> Comply	P	P
	25.60	sq.ft	Window 8 - 5.12' x 5.0'	<input type="checkbox"/> Comply	P	P
<b>Complete Address: PDA Main Building, Left Wing, Caraycayon, Tigaon, Camarines Sur</b>						
<b>AICS OFFICE - IRIGA CITY, CAMARINES SUR</b>						
	27.74	sq.ft	Window 1 - 8.33' x 3.33'	<input type="checkbox"/> Comply	P	P
	27.74	sq.ft	Window 2 - 8.33' x 3.33'	<input type="checkbox"/> Comply	P	P
	15.43	sq.ft	Window 3 - 6.17' x 2.5'	<input type="checkbox"/> Comply	P	P
	15.43	sq.ft	Window 4 - 6.17' x 2.5'	<input type="checkbox"/> Comply	P	P
<b>Complete Address: Iriga City Terminal, San Roque, Iriga City, Camarines Sur</b>						
Design: combination window blinds To consider +/- 5% size allowance depending on actual site condition Supplier to submit design for end-users approval  Verify actual site dimensions prior to fabrication/ production of window blinds  Supplier may divide the width of blinds based on maximum allowable width of production to ensure that the mechanism functions properly and the pull cord remains easily operable						
<b>ABC: Php 54,531.00</b>						

**IMPORTANT REMINDERS:**

1. Price quotation/s must be valid for a period of **30 calendar days** from the date of submission.
2. DELIVERY PERIOD: **Fifteen(15) Calendar Days** upon receipt of Purchase Order (PO)
3. PLACE OF DELIVERY: **DSWD FO V-AICS Satellite Office(TIGAON & IRIGA CITY)**
4. The Project shall be **AWARDED** as follows:  (a) as one contract  b)separate contracts per lot  (c)separate contracts per item
5. TERM OF PAYMENT: **CHARGED ACCOUNT**, unless specified.
6. LIQUIDATED DAMAGES: **One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay.** Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV **may rescind or terminate the contract**, without prejudice to other courses of action and remedies available under the circumstances.
7. Required documents to submit:
  - a. PhilGEPS Certification Number
  - b. Valid Mayor's or Business Permit
  - c. Latest Income Tax Return
8. As a condition for **AWARD**, you will be required to submit:
  - a. **Omnibus Sworn Statement for Contract Fifty Thousand Pesos(Php50,000.00) and above.**
9. For any clarifications, you may contact the BAC Secretariat at [procurement.fo5@dswd.gov.ph](mailto:procurement.fo5@dswd.gov.ph) or at 0910-017-0818.
10. Submit your quotation duly signed by you or your duly authorized representative not later than the deadline of **DEC 16 2024**.

 <b>JINKY A. MANGAMPO</b> AO IV/ Concurrent PROCUREMENT Head	 <b>BILLWARD M. PALOMA</b> Signature over Printed Name of Canvasser	_____ Signature over Printed Name of Bidder/Authorized Representative
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