

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT - FIELD OFFICE V
Annual Procurement Plan for FY 2025 (Supplemental within May 2025)
NON COMMON SUPPLIES AND EQUIPMENT (NON-CSE)
May 2025

Code (PAP)		Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
						Advertisement/Pos ting of IB/REI	Submission/Openin g of Bids	Notice of Award	Contract Signing		Total	MOOE		
Lease of Real Property and Venue/Catering Services for the conduct of Various Trainings/Meetings														
1	50202010	Food, venue and accommodation for Creative Social Marketing Campaigns for Transforming Lives: A Social marketing Training on use of Advocacy Techniques for Pantawid Pamilyang Pilipino Program	PANTAWID	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	27,000.00	27,000.00		ADDITIONAL
2	50202010	Food, venue and accommodation for the Training on Integrating Gender Analysis and the IP Helping Framework for Program Safeguarding	PANTAWID	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	313,500.00	313,500.00		ADDITIONAL
3	50202010	Validation visit and technical session by the Visayas Disaster Response Center (VDRC)	DRMD	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	2,000.00	2,000.00		ADDITIONAL
4	50202010	Catering Services for the "Cash for Work Program Culminating Activity of College students and Graduates - KALAHI	PROMOTIVE	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	198,000.00	198,000.00		MODIFIED- change of MOP from 53.10 Lease of Real Property and Venue to 53.9 Small Value Procurement
5	50202010	Food and venue for the conduct of COA Exit Conference	ORD	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	27,000.00	27,000.00		
6	50202010	Food and venue for the Monitoring and Technical Assistance of NPMO Pag-Abot to RPMO Staff and other programs- PAG ABOT	INNOVATIONS	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	57,600.00	57,600.00		
7	50202010	Food, venue and accommodation during the Building Bridgesm Strengthening Care: Mental Health Wellness cum Team Building- CENTERS	PROTECTIVE	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	333,300.00	333,300.00		ADDITIONAL
8	50202010	Food, venue and accommodation during the conduct of Strengthening Gender Responsive Case Management in DSWD FOV Centers and Residential Care Facilities (CRCFs)- CENTERS	PROTECTIVE	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	340,400.00	340,400.00		ADDITIONAL
9	50202010	Provision of Meals for Tara-Basa Tutoring Program Semestral Meeting	Innovations Division	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	54,000.00	54,000.00		ADDITIONAL
10	50202010	Food and venue for 90 participants for the Special Disbursing Officer (SDO) Meeting	Office of the Regional Director (ORD)	NO	Sec.53.10 Lease of Real Property and Venue	March 2025	March 2025	March 2025	March 2025	GoP	63,000.00	63,000.00		ADDITIONAL Change of End-user from Protective Services Division to Office of the Regional Director (ORD)
11	50202010	Food and venue for the Social Pension of Indigent Senior Citizens (SPISC) Program Assessment and Improvement Workshop	Protective Services Division	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	355,100.00	355,100.00		
12	50202010	Food, venue and accommodation for the "Workshop on the Documentation of Good Practices"- TARA	Protective Services Division	NO	Sec.53.10 Lease of Real Property and Venue	May 2025	May 2025	May 2025	May 2025	GoP	395,000.00	395,000.00		ADDITIONAL
Rentals - Office Space														
13	50299050	Rental of office space for SOCPEN	PROTECTIVE	NO	Sec.53.10 Lease of Real Property and Venue	June-December 2025	June-December 2025	June-December 2025	June-December 2025	GoP	400,000.00	400,000.00		ADDITIONAL
14	50299050	Rental of office space for SLP	Promotive Services Division	NO	Sec.53.10 Lease of Real Property and Venue	January-December 2025	January-December 2025	January-December 2025	January-December 2025	GoP	60,000.00	60,000.00		ADDITIONAL
Other General Services														
15	50212990	Supply, Fabrication and Installation of Wall Mounted DSWD logo at CIS- RPMO-Legazpi City	PROTECTIVE	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	29,000.00	29,000.00		ADDITIONAL
16	50212990	Fabrication and Delivery of 4M (length) x 4m (width) x 1.8m (side height) x 2.73m (Top height) with roll-up siding for four (4) sides and with Digital Printed AICS and DSWD Logo Heavy duty tent for DSWD AICS	PROTECTIVE	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	749,925.00	749,925.00		ADDITIONAL
17	50212990	Supply, Fabrication and Installation of acrylic poster holder and organizational chart at the Office of the Regional Director- DSWD FOV Burqauis Office- SMU	Office of the Regional Director (ORD)	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	32,300.00	32,300.00		ADDITIONAL
18	50212990	Supply, Installation, Delivery, Testing and Commissioning of two (2) units of access control Biometrics including its auxiliaries for DSWD FOV - ICTMS	Office of the Regional Director (ORD)	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	200,000.00	200,000.00		ADDITIONAL
19	50212990	Supply and installation of wall poster and frosted glass sticker with logo print for Promotive Services Division	Promotive Services Division	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	85,639.22	85,639.22		ADDITIONAL
Production of Advocacy Materials														
20	50299010	Production of Advocacy Materials (Tamang Tulong sa Tamang Impormasyon Acrylic Desk Signage Standee with reverse print, Tamang Tulong sa Tamang Impormasyon Roll-up banner, AICS Offsite Serbisyo banner, AKAP offsite Serbisyo Banner, CIS Anti-Fixer Poster, AICS Pamphlets, Bawal ang Red Tape Poster)	Protective Services Division	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	103,160.00	103,160.00		ADDITIONAL
21	50299010	Advertising Expense (TARA-BASA)	Innovations Division	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	60,000.00	60,000.00		ADDITIONAL
Office, ICT and Other Equipment (Not indicated/Inluded in CSE)														
22	50203010	Laptop, Mid-range- RSCC	CENTERS	NO	Sec.51 Repeat Order	May 2025	May 2025	May 2025	May 2025	GoP	98,073.50	98,073.50		MODIFIED- Change of MOP from Small Value Procurement to Repeat Order
23	50203010	Laptop, Mid-range- TARA-BASA	Innovations Division	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	147,000.00	147,000.00		ADDITIONAL
24	50203010	Printer, 2TB External Hard drive, Memory card- TARA-BASA	Innovations Division	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	31,500.00	31,500.00		ADDITIONAL
Office and Other Supplies and Materials (Not indicated/Inluded in CSE)														
25	50203010	Office supplies for the implementation of Pag-Abot (Data file box, Archfile, Desk organizer, Dragon letter tray)	INNOVATIONS	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	23,432.00	23,432.00		MODIFIED- change of MOP from shopping to Small Value Procurement Section 53.9
26	50203010	A4 bond paper, Parchment paper, Certificate jacket, B4 ID Holder- KALAHI	PROMOTIVE	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	16,050.00	16,050.00		ADDITIONAL
27	50203010	various office supplies for DSWD FOV	VARIOUS	NO	Competetive bidding	April- May 2025	April- May 2025	April- May 2025	April- May 2025	GoP	5,098,630.67	5,098,630.67		ADDITIONAL

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE		
28	50203010	PPD	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	23,885.00	23,885.00		ADDITIONAL
				Competitive bidding	May 2025	May 2025	May 2025	May 2025	GoP	12,928.05	12,928.05		ADDITIONAL
										20,000.00	20,000.00		ADDITIONAL
29	50203010	Pantawid Familyang Pilipino Program (4Ps)	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	2,850.00	2,850.00		MODIFIED- change of MOP from Shopping to Small Value Procurement Section 53.9
Semi-Expendable Items and Equipment (Not indicated/included in CSE)													
30	50203210	Smart TV, 55 inches - CIS	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	140,000.00	140,000.00		ADDITIONAL
31	50203210	Google TV, 43 inch, 4k, HDR 10- (CENTERS- HAVEN)	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	80,000.00	80,000.00		ADDITIONAL
32	50203210	Water Dispenser (RSCC)	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	21,641.00	21,641.00		MODIFIED- Change of MOP from Shopping to Small Value Procurement
33	50203210	Television, Camera for photo documentation, Biometric machine, water dispenser- TARA-BASA	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	153,000.00	153,000.00		ADDITIONAL
34	50203210	DSLR Camera and Lens	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	250,000.00	250,000.00		ADDITIONAL
35	50203210	Industrial fan, wall fan and ceiling fan	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	262,640.00	262,640.00		ADDITIONAL
Furniture and Fixtures													
36	50203220	Supply, Fabrication and Delivery of Furniture and furnishings and Interior out-fit for the Social Marketing unit Media room	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	620,609.06	620,609.06		MODIFIED- Change of MOP from Competitive Bidding to Small Value Procurement Section 53.9
Food and Other Grocery Items													
37	50203050	Purified drinking water for July- December 2025 at Pantawid POO Sorsogon, Masbate staff (Pantawid, Kalahi, SLP, SFP, Socpen, combased for May-December), Catanduanes	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	31,640.00	31,640.00		ADDITIONAL
38	50203050	Drinking water- TARA-BASA	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	9,000.00	9,000.00		ADDITIONAL
NFA Rice													
39	50203050	Commercial Rice - RSCC	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	85,800.00	85,800.00		MODIFIED- Change of MOP - From Shopping to Small Value Procurement
Others													
40	50213040	Repair of Plumbing System at DSWD FOV Rawis	NO	Sec.53.9 Small Value Procurement	April- May 2025	April- May 2025	April- May 2025	April- May 2025	GoP	6,115.00	6,115.00		ADDITIONAL
41	50203060	Welfare items (Baby powder, bathsoap, cologne, tawas powder, Sanitary napkins for day and night, toothpaste, lotion, shampoo's, conditioner)- HAVEN	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	480,744.00	480,744.00		ADDITIONAL
42	50203090	Kitchenwares (Drinking glass, mug,round plate, salad bowl, stainless knife, table spoon and fork, PVC dining table mats)- HAVEN	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	83,270.00	83,270.00		ADDITIONAL
43	50203990	Janitorial supplies for RSCC	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	115,889.77	115,889.77		MODIFIED- change of MOP from shopping to Small Value Procurement
44	50203990	Water Container gallon jug, organizer rack stand, Trashbin- TARA-BASA	NO	Sec.53.9 Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	8,650.00	8,650.00		ADDITIONAL
TOTAL BUDGET:													
Plus 10% Provision for Inflation													1,170,927.23
Plus 10% Contingency													1,288,019.95
TOTAL ESTIMATED BUDGET:													14,168,219.45

NOTE: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By: 
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AO IV Procurement Section Head

Recommending Approval: 
CLAUDIO A. VILLAREAL JR.
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Approved: 
NORMAN S. LAURIO
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