

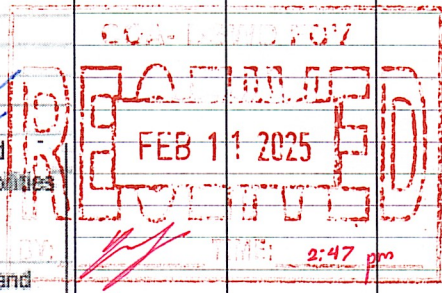
**DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE V**

Regional Center Site, Rawis, Legazpi City, Albay

**PURCHASE ORDER**

Supplier:	<b>EMBARCADERO LAND VENTURES</b>	PO. No.:	<b>COL 2025-006</b>
Address:	Legazpi Blvd. Port Area, Legazpi City, 4500 Albay	Date:	January 1, 2025
Contact No.:		Mode of Procurement:	Extension of Contract
Gentlemen:	Please furnish this Office the following articles subject to the terms and conditions contained herein:	Payment Term:	30-60 Calendar Days from Receipt of SOA/Billing
		Delivery Term:	As specified below
Place of Delivery:	As specified in the contract	For Delivery Schedule and Queries	0963-698-4404
Date of Delivery:	As specified in the contract	Please Contact C.M.U:	

Item No.	Unit	Quantity	Unit Cost	Amount
				-
	<b>EXTENSION OF RENTAL FOR ICTMS OFFICE SPACE FOR THREE (3) MONTHS (JANUARY-MARCH, 2025)</b>			
	months <b>OFFICE RENTAL</b>	3	95,067.71	285,203.13
	Floor area: 166.96 sq m			-
	With atleast 20 2-gang universal outlets with ground and sufficient number of lighting fixtures			-
	with atleast 3 floor mounted ACU with sufficient capacity to cool the entire area			-
	Clean, well-painted, free from any defects and ready for immediate occupancy			-
	With restrooms/access to communal areas			-
	Flood free area			-
	Within city/business proper			-
	Separate meters for power and water consumptions (as applicable)			-
	The building must be accessible to our employees before 7:00am			-
	The building must be compliant with all relevant accessibility laws and regulations, ensuring that it is fully accessible to individuals with disabilities (inclusions: accessible entrance, ramps, elevators and restrooms as mandated by law)			-
	Office space should be registered and with updated business permit and official receipts for business transactions			-
	The building must be compliant with all applicable fire safety regulations and standards that includes having properly installed and functional fire alarms, fire extinguishers, emergency exits, and any other safety features required by law			-
	Preventive maintenance of panelboard and ACU must be shouldered by the lessor			-
	Allow the DSWD to make renovations, improvement such installation of signage, glass stickers and improvement of interior design with prior consent from the lessor <b>NO-DOWNPAYMENT / ADVANCE PAYMENT REQUIRED</b>			-
	Allow the DSWD to have a connection from any internet service providers daily transactions which require internet connection <b>NO-DOWNPAYMENT/ADVANCE PAYMENT REQUIRED</b>			-



Contract Management Section  
 Date: 2-11-25  
 Date (Time): 2:47 pm

Total Amount in Words:	Two Hundred Eighty Five Thousand Two Hundred Three Pesos and Thirteen Centavos	GRAND TOTAL	<b>285,203.13</b>
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
**LIQUIDATED DAMAGES:** One-Tenth Of One Percent (0.001) of the cost of the unperformed portion of the contract for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the DSWD FOV may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Conforme:  2/1/25

**EMBARCADERO LAND VENTURES**  
 Signature over Printed Name of Supplier

  
**NORMAN S. LAURIO**  
 Regional Director

Date: \_\_\_\_\_

Funds Available:   
**WENDY G. RANCES**  
 Accountant III

ORS No.: **25-02-004/83**  
 Amount: **285,203.13**